Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Cebu City

October 29, 2026

DR. LYRA L. ILLAGA
Chairperson
Bids and Awards Committee (BAC)
DepEd Schools Division of Cebu City
Imus Ave., Day-as, Cebu City

Subject: Cancellation of Early Procurement Activity (EPA) for Supply and Delivery of Janitorial and Electrical Supplies for the Schools Division of Cebu City for FY 2027 and Transition to Small Value Procurement (SVP) Mode under RA 12009

Dear Chairperson and Members of the Committee:

This is to formally direct the Bids and Awards Committee (BAC) to cancel the ongoing **Early Procurement Activity (EPA) for the Procurement of Supply and Delivery of Janitorial and Electrical Supplies for the Schools Division of Cebu City for FY 2027 with Project No: DepEdCCD – 2026-07** and subsequently transition the procurement of these items to Small Value Procurement (SVP) as the alternative mode of procurement.

Following a strategic review of our fiscal requirements and procurement timelines, it has been determined that the total Approved Budget for the Contract (ABC) amounting to **Seven Hundred Nine Thousand Four Hundred Fifty Pesos (Php 709,450.00)** for the aforementioned CSE falls well within the adjusted statutory limits defined by law. Under Section 34 of Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), Small Value Procurement (SVP) is now recognized as a distinct, fit-for-purpose mode of procurement for goods not available in the PS-DBM, provided that the amount involved does not exceed the threshold of Two Million Pesos (₱2,000,000.00).

In the interest of administrative efficiency, economy, and proportionality as championed by RA 12009, utilizing the SVP modality will significantly streamline our timelines while maintaining a transparent and competitive process by requesting at least three (3) price quotations from qualified suppliers.

Accordingly, the BAC is hereby instructed to perform the following actions:

1. Cease all current proceedings related to the EPA for the Common-Use Supplies and Equipment (CSE);
2. Post the appropriate cancellation notices on the PhilGEPS portal, the Procuring Entity's website, and at any conspicuous place within the agency premises to ensure transparency; and
3. Expedite the preparation of the Request for Quotation (RFQ) and initiate the Small Value Procurement process in strict compliance with Section 34 of the IRR of RA 12009 once the approved GAA 2027 is available.

Please ensure that all actions are properly documented and reflected in our updated Annual Procurement Plan (APP).

For your immediate and strict compliance.

Sincerely yours,

NIMFA D. BONGO, CESO V
Schools Division Superintendent
Head of the Procuring Entity (HoPE)