



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Cebu City

OFFICE OF THE BIDS AND AWARDS COMMITTEE

**REQUEST FOR QUOTATION
 (NEGOTIATED PROCUREMENT – SAGIP SAKA – GPPB CIRCULAR NO. 08-2025)**

Name of Project	Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City		
Approved Budget for the Contract (ABC)	Php 14,687,640.00		
	Breakdown of the project into four (4) lots:		
	Lot	Project Description	ABC (Php)
	1	<i>Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program for SY 2026-2027 for Schools Division of Cebu City for South District 1 to 4</i>	4,826,052.00
	2	<i>Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program for SY 2026-2027 for Schools Division of Cebu City for South District 5 to 8</i>	4,124,736.00
	3	<i>Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program for SY 2026-2027 for Schools Division of Cebu City for North District 1 to 4</i>	2,607,264.00
	4	<i>Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program for SY 2026-2027 for Schools Division of Cebu City for North District 5 to 8</i>	3,129,588.00
Specifications	See the Terms of Reference (TOR) / Technical Specifications per lot		
Delivery Location and Delivery Date	See the Schedule of Requirements per lot		

Sir/Madam:

Please provide us with your best quotation for the items as specified in the **Terms of Reference (TOR)** and submit the same at the Procurement Office, 2nd Floor, Department of Education- Division of Cebu City, Imus Avenue, Brgy. Day-as, Cebu City, Cebu on or before 9:00 AM of _____, **2026**.

The documents to be submitted on the deadline of submission of quotations are indicated in the attached Checklist of Technical and Financial Requirements. The accredited Farmers and Fisherfolk Cooperatives and Enterprises (FFCEs) shall submit the Documentary and Eligibility documents: Legal, Technical, and Financial Requirements, together with the duly accomplished **Proposal Form** included in this RFQ/bidding document, **per lot**. Each bidder must prepare **two (2) sets** of their proposal/bidding documents with corresponding proper markings – Original copy and copy 1, submitted separately for each lot.

The RFQ/Bid Proposal shall be submitted by the bidder to **DepEd Schools Division office of Cebu City via sealed offer or electronic mail**.

In accordance with Section 5.7 of the GUIDELINES FOR THE PROCUREMENT OF AGRICULTURAL AND FISHERY PRODUCTS UNDER REPUBLIC ACT NO.11321, OR THE “SAGIP SAKA ACT”, the Bids and Awards Committee (BAC) shall conduct a careful evaluation of the eligibility of the FFCEs.



New Imus Ave., Brgy. Day-as, Cebu City (032) 887 7447

cebu.city@deped.gov.ph depedcebu.com DepEd Tayo Cebu City

The Procuring Entity shall disqualify the participating FFCEs if it is found that the agricultural and fishery products intended to be supplied to this Office were previously obtained through any form of assistance, subsidy, or project support from a government agency, EXCEPT when:

- a) The agricultural and fishery products to be supplied were derived from previously obtained government inputs; AND
- b) It was under the buy-back or equivalent program of the government.

For further inquiries, please contact the BAC Secretariat Head **MS. CHRISTOPHILDA R. MONTECALVO** at mobile number 09062405591 with email address at depedcebu-city.bacsecretariat@gmail.com

BIDDER ACKNOWLEDGMENT

(To be filled out completely by the participating Bidder/FFCE)

By signing this portion, the undersigned representative acknowledges receipt of this Request for Quotation (RFQ) and all its attachments, and commits to submit the separate, fully accomplished official proposal form and corresponding eligibility sets in accordance with the rules stated above.

Name & Signature of
the Authorized
Representative

Name of FFCE

Date

DOCUMENTS FOR LOT 1:

**Supply and Delivery of Iron Fortified Rice for the
Feeding Beneficiaries of School Based Feeding
Program for SY 2026-2027 of Schools Division of
Cebu City – Lot 1**

SOUTH DISTRICT 1 – 4

ABC – Php 4,826,052.00

PROPOSAL FORM (LOT 1)
(Negotiated procurement: Sagip Saka Act)

Date: _____
 Project No: **DepEdCCD NP-SS 2026-01**

NIMFA D. BONGO, EdD, CESO V
 Schools Division Superintendent
 DepEd Schools Division of Cebu City
 Imus Ave, Brgy. Day-as, Cebu City

Dear Dr. Bongo,

This pertains to the procurement opportunity with project title, **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 1 (South District 1-4)** posted on:

- o Farmers and Fisherfolk Enterprise Development Information System (FFEDIS)
- o Official Website;
- o Philippine Government Electronic Procurement System (PhilGEPS);
- o Social Media: _____
- o Others: _____

We are pleased to present this proposal to supply agricultural or fishery products for the implementation of **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 1 (South District 1-4)**, with a total amount in words and figures is

(Php _____).

A breakdown of the agricultural/fishery products are indicated below:

1	2	3	4	5	6	7	8	9	10
Particular	Lot	Quantity	Unit of Measure	Unit price per item (Php)	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price per unit (col 6+7+8)	Total Price delivered Final Destination (col 9) x (col 3)
Iron Fortified Rice	1	219,366 packs	250 grams per pack	22.00 / pack					

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs.

Thank you.

Respectfully yours,

[Signature]
 [Name of Authorized Representative]
 [Name of FFCE]
 [Address]
 [Contact Number]
 [Date]

Omnibus Sworn Statement Form (LOT 1)
[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

I, _____ of legal age, _____, _____, and
Name of Affiant Civil Status Nationality
with residence at _____, do hereby depose and state that:
Address of Affiant

1. I am _____ or authorized representative of _____,
Name of FFCE Name of FFCE
with office address at _____;
Address of FFCE
2. As the owner and sole proprietor or authorized representative of _____ as
Name of FFCE
supported by the attached duly notarized Special Power of Attorney, I have full power and
authority to do, execute, and perform any and all acts necessary to participate, submit proposals,
and to sign and execute the ensuing contract for _____ of the
Name of Procuring Entity Project Title;
 As the authorized representative of the partnership, corporation, or cooperative, duly registered
as _____, I am granted full power and authority to do,
Name of FFCE
execute, and perform any and all acts necessary to participate, propose, and to sign and execute
the ensuing contract for _____ of the _____,
Project Title Name of FFCE
as supported by the attached duly notarized Special Power of Attorney, Board/Partnership
Resolution, or Secretary's Certificate, whichever is applicable;
3. _____ is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE
proposals for the purpose of entering into government contracts by the Government of the
Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign
governments, or foreign or international financing institutions whose blacklisting rules have been
recognized by the Government Procurement Policy Board; by itself or by relation, membership,
association, affiliation, or controlling interest with another blacklisted person or entity;
4. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the
original, complete, and all statements and information provided therein are true and correct;
5. _____ is authorizing the Head of the Procuring Entity (HoPE) or
Name of FFCE
its duly authorized representative(s) to verify all the documents submitted;
6. **If sole proprietorship:** The _____ and its spouse are not related
Name of FFCE
by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;
 If Partnership: The partnership itself and the partners of _____ are not
Name of FFCE
related by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;

If Cooperative: The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by consanguinity

Name of FFCE

or affinity up to the third civil degree to the HoPE (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

If Corporation: The corporation, and officers, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity up

Name of FFCE

to the third civil degree to the HoPE, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

7. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

8. **[If Corporation:]** _____ declares its beneficial ownership consistent

Name of FFCE

with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.

9. _____ did not give or pay directly or indirectly, any commission, amount,

Name of FFCE

fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. _____ have the necessary capacity to timely deliver the agricultural

Name of FFCE

and fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

Name of FFCE

Affiant's Signature over Printed Name
Position/Designation
Date

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

TERM OF REFERENCE (TOR) / TECHNICAL SPECIFICATIONS
(LOT 1)

4

Project Number : NP-SS 2026-01
Project Name : Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – Lot 1 (South District 1-4)

Type of Food	IRON FORTIFIED RICE (IFR)
Quantity	219,366 packs
Flavor/Variant	Not Applicable
Serving Size	250 grams per pack (raw, uncooked)
Quality	Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken.
Packaging	Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates " DepEd- SBFP, NOT FOR SALE " using a suitable food grade ink.
Expiration	Expiration date should be at least 6 months from the date of manufacturing.
Nutritional Content	<p>Minimum Amount Per Serving</p> <p>Energy : 700-900 kcal</p> <p>Protein : 10-20g</p> <p>Total Carbohydrate: 140-200g</p> <p>Iron : 4-9mg</p> <p>Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p>
Technical Requirements for Supplier	<p>The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods.</p> <p>In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p>
Payment Schedule	Staggered payment once distribution is started.
Sensory evaluation acceptability tests	Should pass the sensory evaluation acceptability tests where samples must be provided.
Additional Technical Requirements	<p>*Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask)</p> <p>*Delivery vehicles should be disinfected a day before the delivery of commodities.</p> <p>*The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes.</p> <p>*Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off)</p>

Drop-off points	<p>The supplier shall be responsible for transferring goods from the delivery vehicle to the designated delivery area (DISTRICT DROPPED OFF)</p> <p>Bundle per school with label (NAME OF SCHOOL & QUANTITY) see attached distribution list in ANNEX A of the Schedule of Requirements</p>
Post-qualification	<p>During post-qualification inspection, as part of the procurement process, the following shall be considered to ensure suppliers and manufacturers' compliance with food safety practices:</p> <p>Post-Qualification Checklist</p> <ul style="list-style-type: none"> a. Sanitary Permit; b. Business Permit; c. Workers' Health Certificate; d. Personal Protective Equipment (e.g. hairnet, apron, face mask, gloves etc); e. Workers' Health Declaration (e.g. temperature check, present health condition, travel history etc.); f. Operational and adequate hygiene facilities including but not limited to Hand Washing Areas, Toilets, and Change Rooms, among others; g. Potable water supply/Water Testing certificate with validity of six (6) months; h. Appropriately sized and clean storage and production area; i. Pest Control Management; j. Waste Segregation; and k. Traceability and recall procedures such as Batching & Labeling and Recalling System.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Schedule of Requirements (LOT 1)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – South District 1-4

The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.

Item Number	Description	Quantity	Total	Delivery Schedule
1	<p>IRON FORTIFIED RICE Type of Food: Iron Fortified Rice Serving Size: 250 grams per pack (raw, uncooked) Quality: Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken. Packaging: Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates "DepEd- SBFP, NOT FOR SALE" using a suitable food grade ink. Expiration: Expiration date should be at least 6 months from the date of manufacturing. Nutritional Content: Minimum Amount Per Serving Energy: 700-900 kcal Protein: 10-20g Total Carbohydrate: 140-200g Iron: 4-9mg Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p> <p><u>TECHNICAL REQUIREMENTS FOR SUPPLIERS</u> The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods. In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p> <p>Payment Schedule Staggered payment once distribution is started</p> <p>Sensory evaluation acceptability tests: Should pass the sensory evaluation acceptability tests where samples must be provided during which.</p> <p>Additional Technical Requirements:</p> <ul style="list-style-type: none"> ● Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask) ● Delivery vehicles should be disinfected a day before the delivery of commodities. ● The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes. ● Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off) ● Bundle per school with label (Name of School & Quantity) see attached distribution list Annex A of this Schedule of Requirement 	219,366	219,366	<p>SOUTH DISTRICT 1 - DVRMES</p> <p>SOUTH DISTRICT 2 - PARDO ES</p> <p>SOUTH DISTRICT 3 - MAMBALING ES</p> <p>SOUTH DISTRICT 4 - LABANGON ES</p>

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

ANNEX "A" (LOT 1)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City

LOT 1 - SOUTH DISTRICT 1-4

DIST.	SCHOOLS	TARGET BENEFICIARIES	Delivery Schedule: August 4, 2026					TOTAL	Delivery Schedule: September 3, 2026				TOTAL	Delivery Schedule: October 6, 2026				TOTAL	Delivery Schedule: Nov. 4, 2026				TOTAL	DEC. 2, 2026	OVER ALL TOTAL
			Distribution Schedule for AUGUST 2026: ↓						Distribution Schedule for SEPTEMBER 2026: ↓					Distribution Schedule for OCTOBER 2026: ↓					Distribution Schedule for NOVEMBER 2026: ↓						
			7	14	21	27	31		4	10	18	24		8	16	22	30		6	13	20	27			
SD1	DVRMES	1,416	1,416	1,416	1,416	1,416	7,080	1,416	1,416	1,416	1,416	5,664	1,416	1,416	1,416	1,416	5,664	1,416	1,416	1,416	1,416	5,664	1,416	25,488	
	Basak Community	1,117	1,117	1,117	1,117	1,117	5,585	1,117	1,117	1,117	1,117	4,468	1,117	1,117	1,117	1,117	4,468	1,117	1,117	1,117	1,117	4,468	1,117	20,106	
	Mangabon	101	101	101	101	101	505	101	101	101	101	404	101	101	101	101	404	101	101	101	101	404	101	1,818	
	Total	2,634	2,634	2,634	2,634	2,634	13,170	2,634	2,634	2,634	2,634	10,536	2,634	2,634	2,634	2,634	10,536	2,634	2,634	2,634	2,634	10,536	2,634	47,412	
SD2	Pardo ES	1,556	1,556	1,556	1,556	1,556	7,780	1,556	1,556	1,556	1,556	6,224	1,556	1,556	1,556	1,556	6,224	1,556	1,556	1,556	1,556	6,224	1,556	28,008	
	Pardo Ext ES	535	535	535	535	535	2,675	535	535	535	535	2,140	535	535	535	535	2,140	535	535	535	535	2,140	535	9,630	
	Bonbon ES	493	493	493	493	493	2,465	493	493	493	493	1,972	493	493	493	493	1,972	493	493	493	493	1,972	493	8,874	
	Quiot ES	823	823	823	823	823	4,115	823	823	823	823	3,292	823	823	823	823	3,292	823	823	823	823	3,292	823	14,814	
	Dr. Emilio Osmena	204	204	204	204	204	1,020	204	204	204	204	816	204	204	204	204	816	204	204	204	204	816	204	3,672	
	Total	3,611	3,611	3,611	3,611	3,611	18,055	3,611	3,611	3,611	3,611	14,444	3,611	3,611	3,611	3,611	14,444	3,611	3,611	3,611	3,611	14,444	3,611	64,998	
SD3	Mambaling ES	707	707	707	707	707	3,535	707	707	707	707	2,828	707	707	707	707	2,828	707	707	707	707	2,828	707	12,726	
	Alaska	880	880	880	880	880	4,400	880	880	880	880	3,520	880	880	880	880	3,520	880	880	880	880	3,520	880	15,840	
	Pasil	735	735	735	735	735	3,675	735	735	735	735	2,940	735	735	735	735	2,940	735	735	735	735	2,940	735	13,230	
	Napo ES	164	164	164	164	164	820	164	164	164	164	656	164	164	164	164	656	164	164	164	164	656	164	2,952	
	Sapangdaku ES	210	210	210	210	210	1,050	210	210	210	210	840	210	210	210	210	840	210	210	210	210	840	210	3,780	
	Cantipla IS	175	175	175	175	175	875	175	175	175	175	700	175	175	175	175	700	175	175	175	175	700	175	3,150	
	Tabunan ES	87	87	87	87	87	435	87	87	87	87	348	87	87	87	87	348	87	87	87	87	348	87	1,566	
	Total	2,958	2,958	2,958	2,958	2,958	14,790	2,958	2,958	2,958	2,958	11,832	2,958	2,958	2,958	2,958	11,832	2,958	2,958	2,958	2,958	11,832	2,958	53,244	
SD4	Labangon ES	1,019	1,019	1,019	1,019	1,019	5,095	1,019	1,019	1,019	1,019	4,076	1,019	1,019	1,019	1,019	4,076	1,019	1,019	1,019	1,019	4,076	1,019	18,342	
	Labangon Bliss	710	710	710	710	710	3,550	710	710	710	710	2,840	710	710	710	710	2,840	710	710	710	710	2,840	710	12,780	
	Kalunasan ES	270	270	270	270	270	1,350	270	270	270	270	1,080	270	270	270	270	1,080	270	270	270	270	1,080	270	4,860	
	Oprra ES	798	798	798	798	798	3,990	798	798	798	798	3,192	798	798	798	798	3,192	798	798	798	798	3,192	798	14,364	
	Sibugay ES	187	187	187	187	187	935	187	187	187	187	748	187	187	187	187	748	187	187	187	187	748	187	3,366	
	Total	2,984	2,984	2,984	2,984	2,984	14,920	2,984	2,984	2,984	2,984	11,936	2,984	2,984	2,984	2,984	11,936	2,984	2,984	2,984	2,984	11,936	2,984	53,712	
SD1-SD4	12,187	12,187	12,187	12,187	12,187	60,935	12,187	12,187	12,187	12,187	48,748	12,187	12,187	12,187	12,187	48,748	12,187	12,187	12,187	12,187	48,748	12,187	219,366		

TERMS AND CONDITIONS (LOT 1)

1. Award shall be made on per-lot basis.
2. Suppliers/Bidders must be registered in the FFEDIS and shall provide correct and accurate information as required in the Proposal/RFQ.
3. Price quotations must be valid for a period of sixty (60) days from the date of submission.
4. Price quotations shall be denominated in Philippine peso and shall include all applicable taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Quotations may be submitted manually or through electronic mail. Quotations, including documentary and eligibility requirements, received after the deadline of submission, shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
7. Award of the contract shall be made to the Farmers and Fisherfolk Cooperative Enterprise (FFCE) that submits the lowest calculated and responsive quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum terms of reference / technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the bidder or its duly authorized representative.
9. The items shall be delivered in accordance with the requirements specified in the Terms of Reference / Technical Specifications and Schedule of Requirements.
10. The DepEd Cebu City Division, through its Bids and Awards Committee, reserves the right to inspect and/or test the goods to confirm their conformity with the terms of reference / technical specifications.
11. In case two or more bidders are determined to have submitted the same Lowest Calculated Quotation / Lowest Calculated and Responsive Quotation, DepEd Cebu City Division shall adopt drawing lots, coin tossing, or any non-discretionary method as the tie-breaking procedure to finally determine the single winning provider, in accordance with GPPB Circular 06-2005.
12. In the evaluation/comparison of RFQ/Proposal submitted, GPPB Circular no. 02-2010 shall be considered.
13. Payment shall be processed after full delivery and upon submission of all required supporting documents, in accordance with the existing government accounting rules and regulations.
14. Liquidated Damages/Penalty: In case of failure to make full delivery within the time/date specified in the Schedule of Requirements, liquidated damages shall be charged at the rate of one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under applicable laws.
15. Considering that the uninterrupted provision of Nutritious Food Products (NFPs) is necessary to improve the nutritional status of beneficiaries, DepEd Cebu City Division may terminate the contract pursuant to Section 71.4 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 if the winning bidder/supplier or winning bidder fails to deliver the required goods within the prescribed delivery schedule. In addition, the erring supplier may be subjected to a suspension of one (1) year pursuant to Section 99 of the same IRR, without prejudice to the institution of other appropriate legal actions and the exercise of remedies available to DepEd Cebu City Division under existing laws and regulations.
16. DepEd Cebu Division reserves the right to reject any or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

TECHNICAL REQUIREMENTS (LOT 1)

STATEMENT OF THE BIDDER'S COMPLETED CONTRACT/S SIMILAR TO THE NEGOTIATED PROCUREMENT UNDER THE SAGIP SAKA PROJECT OR ITS EQUIVALENT; OR LIST INDICATING THE WORK EXPERIENCE OF THE BIDDER OR ITS MEMBERS SIMILAR TO THE SAGIP SAKA PROJECT OR ITS EQUIVALENT, DEMONSTRATING CAPACITY TO DELIVER GOODS AT AN EQUAL OR HIGHER ESTABLISHED STANDARD

Name of the Completed Contract/s	Contract Date	Period/ Duration/ Delivery Date	Amount Involved	Definition or description of the project or major categories of work	Supporting Documentary Proofs (e.g. Notice of Award, Contract, NTP (if applicable), User acceptance, Official Receipts, sales invoice, etc.) Attached as Annex " "

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Checklist of Technical and Financial Documents (Lot 1)

Documentary and Eligibility Requirements Negotiated Procurement-Sagip Saka

Legal Requirements

- Duly Accomplished Request for Quotation
- Duly Accomplished Proposal Form (Lot 1)
- Duly Notarized Omnibus Sworn Statement Form (Lot 1) supported by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable
- Duly signed Term of Reference (TOR) / Technical Specifications (Lot 1)
- Duly signed Schedule of Requirements (Lot 1) with ANNEX "A" (Lot 1)
- Duly signed Terms and Conditions (Lot 1)
- FFEDIS Certificate of Registration or an equivalent certificate/document issued by the DA pursuant to Section 11 of the IRR of RA No. 11321, or any amendment thereto, subject to Section 5.4.1
- PhilGEPS Certificate of Registration (Platinum membership) with VALID/UPDATED eligibility documents under Annex "A" (if applicable)
- Valid Mayor's / Business Permit
- DTI / CDA / SEC Registration
- Updated Tax Clearance

Technical Requirements

- Statement of the Bidder's completed contract/s similar to the Negotiated Procurement-Sagip Saka Projects or its equivalent to be bid and/or list indicating the work experience of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standard
 - This statement shall be supported with: (1) Proof of Contract: Photocopy of Notice of Award, contract, and Notice to Proceed (NTP) (if applicable) and/or The End-user's acceptance or official receipt(s) or sales invoice issued for the completed contract/s.

Financial Requirements

- Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.
- Audited Financial Statements (AFS) stamped "Received" by the BIR or its duly accredited and authorized institutions for Manual submission. For online submission, an email confirmation from the BIR in lieu of the manual "Received" stamping under Revenue Memorandum Circular No. 49-2020 or subsequent relevant issuances.

For FFCEs that have participated in any government related to Negotiated procurement- Sagip Saka projects for the past two (2) years:

- Latest Income Tax Return (ITR) for the preceding tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return

DOCUMENTS FOR LOT 2:

**Supply and Delivery of Iron Fortified Rice for the
Feeding Beneficiaries of School Based Feeding
Program for SY 2026-2027 of Schools Division of
Cebu City – Lot 2**

SOUTH DISTRICT 5 – 8

ABC – Php 4,124,736.00

**PROPOSAL FORM (LOT 2)
(Negotiated procurement: Sagip Saka Act)**

Date: _____
Project No: **DepEdCCD NP-SS 2026-01**

NIMFA D. BONGO, EdD, CESO V
Schools Division Superintendent
DepEd Schools Division of Cebu City
Imus Ave, Brgy. Day-as, Cebu City

Dear Dr. Bongo,

This pertains to the procurement opportunity with project title, **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 2 (South District 5-8)** posted on:

- o Farmers and Fisherfolk Enterprise Development Information System (FFEDIS)
- o Official Website;
- o Philippine Government Electronic Procurement System (PhilGEPS);
- o Social Media: _____
- o Others: _____

We are pleased to present this proposal to supply agricultural or fishery products for the implementation of **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 2 (South District 5-8)**, with a total amount in words and figures is

(Php _____).

A breakdown of the agricultural/fishery products are indicated below:

1	2	3	4	5	6	7	8	9	10
Particular	Lot	Quantity	Unit of Measure	Unit price per item (Php)	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price per unit (col 6+7+8)	Total Price delivered Final Destination (col 9) x (col 3)
Iron Fortified Rice	2	187,488 packs	250 grams per pack	22.00 / pack					

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs.

Thank you.

Respectfully yours,

[Signature]
[Name of Authorized Representative]
[Name of FFCE]
[Address]
[Contact Number]
[Date]

Omnibus Sworn Statement Form (LOT 2)
[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

I, _____ of legal age, _____, _____, and
Name of Affiant Civil Status Nationality
with residence at _____, do hereby depose and state that:
Address of Affiant

3. I am _____ or authorized representative of _____,
Name of FFCE Name of FFCE
with office address at _____;
Address of FFCE

4. As the owner and sole proprietor or authorized representative of _____ as
Name of FFCE
supported by the attached duly notarized Special Power of Attorney, I have full power and
authority to do, execute, and perform any and all acts necessary to participate, submit proposals,
and to sign and execute the ensuing contract for _____ of the
_____;
Name of Procuring Entity Project Title

As the authorized representative of the partnership, corporation, or cooperative, duly registered
as _____, I am granted full power and authority to do,
Name of FFCE
execute, and perform any and all acts necessary to participate, propose, and to sign and execute
the ensuing contract for _____ of the _____,
Project Title Name of FFCE
as supported by the attached duly notarized Special Power of Attorney, Board/Partnership
Resolution, or Secretary's Certificate, whichever is applicable;

11. _____ is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE
proposals for the purpose of entering into government contracts by the Government of the
Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign
governments, or foreign or international financing institutions whose blacklisting rules have been
recognized by the Government Procurement Policy Board; by itself or by relation, membership,
association, affiliation, or controlling interest with another blacklisted person or entity;

12. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the
original, complete, and all statements and information provided therein are true and correct;

13. _____ is authorizing the Head of the Procuring Entity (HoPE) or
Name of FFCE
its duly authorized representative(s) to verify all the documents submitted;

14. **If sole proprietorship:** The _____ and its spouse are not related
Name of FFCE
by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;

If Partnership: The partnership itself and the partners of _____ are not
Name of FFCE
related by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;

If Cooperative: The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by consanguinity

Name of FFCE

or affinity up to the third civil degree to the HoPE (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

If Corporation: The corporation, and officers, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity up

Name of FFCE

to the third civil degree to the HoPE, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

15. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

16. **[If Corporation:]** _____ declares its beneficial ownership consistent

Name of FFCE

with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.

17. _____ did not give or pay directly or indirectly, any commission, amount,

Name of FFCE

fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

18. _____ have the necessary capacity to timely deliver the agricultural

Name of FFCE

and fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

Name of FFCE

*Affiant's Signature over Printed Name
Position/Designation
Date*

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. ____, [date issued], [place issued]

IBP No. ____, [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

TERM OF REFERENCE (TOR) / TECHNICAL SPECIFICATIONS
(LOT 2)

4

Project Number : NP-SS 2026-01
Project Name : **Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – Lot 2 (South District 5-8)**

Type of Food	IRON FORTIFIED RICE (IFR)
Quantity	187,488 packs
Flavor/Variant	Not Applicable
Serving Size	250 grams per pack (raw, uncooked)
Quality	Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken.
Packaging	Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates " DepEd- SBFP, NOT FOR SALE " using a suitable food grade ink.
Expiration	Expiration date should be at least 6 months from the date of manufacturing.
Nutritional Content	<p>Minimum Amount Per Serving</p> <p>Energy : 700-900 kcal</p> <p>Protein : 10-20g</p> <p>Total Carbohydrate: 140-200g</p> <p>Iron : 4-9mg</p> <p>Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p>
Technical Requirements for Supplier	<p>The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods.</p> <p>In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p>
Payment Schedule	Staggered payment once distribution is started.
Sensory evaluation acceptability tests	Should pass the sensory evaluation acceptability tests where samples must be provided.
Additional Technical Requirements	<p>*Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask)</p> <p>*Delivery vehicles should be disinfected a day before the delivery of commodities.</p> <p>*The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes.</p> <p>*Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off)</p>

Drop-off points	<p>The supplier shall be responsible for transferring goods from the delivery vehicle to the designated delivery area (DISTRICT DROPPED OFF)</p> <p>Bundle per school with label (NAME OF SCHOOL & QUANTITY) see attached distribution list in ANNEX A of the Schedule of Requirements</p>
Post-qualification	<p>During post-qualification inspection, as part of the procurement process, the following shall be considered to ensure suppliers and manufacturers' compliance with food safety practices:</p> <p>Post-Qualification Checklist</p> <ul style="list-style-type: none"> a. Sanitary Permit; b. Business Permit; c. Workers' Health Certificate; d. Personal Protective Equipment (e.g. hairnet, apron, face mask, gloves etc); e. Workers' Health Declaration (e.g. temperature check, present health condition, travel history etc.); f. Operational and adequate hygiene facilities including but not limited to Hand Washing Areas, Toilets, and Change Rooms, among others; g. Potable water supply/Water Testing certificate with validity of six (6) months; h. Appropriately sized and clean storage and production area; i. Pest Control Management; j. Waste Segregation; and k. Traceability and recall procedures such as Batching & Labeling and Recalling System.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Schedule of Requirements (LOT 2)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – South District 5-8

The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.

Item Number	Description	Quantity	Total	Delivery Schedule
1	<p>IRON FORTIFIED RICE Type of Food: Iron Fortified Rice Serving Size: 250 grams per pack (raw, uncooked) Quality: Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken. Packaging: Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates "DepEd- SBFP, NOT FOR SALE" using a suitable food grade ink. Expiration: Expiration date should be at least 6 months from the date of manufacturing. Nutritional Content: Minimum Amount Per Serving Energy: 700-900 kcal Protein: 10-20g Total Carbohydrate: 140-200g Iron: 4-9mg Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p> <p><u>TECHNICAL REQUIREMENTS FOR SUPPLIERS</u></p> <p>The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods.</p> <p>In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p> <p>Payment Schedule Staggered payment once distribution is started</p> <p>Sensory evaluation acceptability tests: Should pass the sensory evaluation acceptability tests where samples must be provided during which.</p> <p>Additional Technical Requirements:</p> <ul style="list-style-type: none"> • Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask) • Delivery vehicles should be disinfected a day before the delivery of commodities. • The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes. • Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off) • Bundle per school with label (Name of School & Quantity) see attached distribution list Annex A of this Schedule of Requirement 	187,488	187,488	<p>SOUTH DISTRICT 5 - PUNTA PRINCESA ES</p> <p>SOUTH DISTRICT 6 - GUADALUPE ES</p> <p>SOUTH DISTRICT 7 - INAYAWAN ES</p> <p>SOUTH DISTRICT 8 - SAN NICOLAS ES</p>

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

ANNEX "A" (LOT 2)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City

SOUTH DISTRICT 5-8

DIST.	SCHOOLS	TARGET BENEFICIARIES	Delivery Schedule: August 4, 2026					TOTAL	Delivery Schedule: September 3, 2026				TOTAL	Delivery Schedule: October 6, 2026				TOTAL	Delivery Schedule: Nov. 4, 2026				TOTAL	DEC. 2, 2026	OVER ALL TOTAL
			Distribution Schedule for AUGUST 2026: ↓						Distribution Schedule for SEPTEMBER 2026: ↓					Distribution Schedule for OCTOBER 2026: ↓					Distribution Schedule for NOVEMBER 2026: ↓					DECEMBER 4, 2026	
			7	14	21	27	31		4	10	18	24		8	16	22	30		6	13	20	27			
SD5	Punta Princesa ES	887	887	887	887	887	887	4,435	887	887	887	887	3,548	887	887	887	887	3,548	887	887	887	887	3,548	887	15,966
	TISA II	1,590	1,590	1,590	1,590	1,590	1,590	7,950	1,590	1,590	1,590	1,590	6,360	1,590	1,590	1,590	1,590	6,360	1,590	1,590	1,590	1,590	6,360	1,590	28,620
	Pamutan ES	126	126	126	126	126	126	630	126	126	126	126	504	126	126	126	126	504	126	126	126	126	504	126	2,268
	Buhisan ES	233	233	233	233	233	233	1,165	233	233	233	233	932	233	233	233	233	932	233	233	233	233	932	233	4,194
	To-ong ES	313	313	313	313	313	313	1,565	313	313	313	313	1,252	313	313	313	313	1,252	313	313	313	313	1,252	313	5,634
	Total	3,149	3,149	3,149	3,149	3,149	3,149	15,745	3,149	3,149	3,149	3,149	12,596	3,149	3,149	3,149	3,149	12,596	3,149	3,149	3,149	3,149	12,596	3,149	56,682
SD6	GUADALUPE ES	1,838	1,838	1,838	1,838	1,838	1,838	9,190	1,838	1,838	1,838	1,838	7,352	1,838	1,838	1,838	1,838	7,352	1,838	1,838	1,838	1,838	7,352	1,838	33,084
	Banawa ES	503	503	503	503	503	503	2,515	503	503	503	503	2,012	503	503	503	503	2,012	503	503	503	503	2,012	503	9,054
	Babag ES	311	311	311	311	311	311	1,555	311	311	311	311	1,244	311	311	311	311	1,244	311	311	311	311	1,244	311	5,598
	Total	2,652	2,652	2,652	2,652	2,652	2,652	13,260	2,652	2,652	2,652	2,652	10,608	2,652	2,652	2,652	2,652	10,608	2,652	2,652	2,652	2,652	10,608	2,652	47,736
SD7	INAYAWAN ES	1,554	1,554	1,554	1,554	1,554	1,554	7,770	1,554	1,554	1,554	1,554	6,216	1,554	1,554	1,554	1,554	6,216	1,554	1,554	1,554	1,554	6,216	1,554	27,972
	Bulacao ES	800	800	800	800	800	800	4,000	800	800	800	800	3,200	800	800	800	800	3,200	800	800	800	800	3,200	800	14,400
	Sinsin ES	203	203	203	203	203	203	1,015	203	203	203	203	812	203	203	203	203	812	203	203	203	203	812	203	3,654
	Sudlon IS	370	370	370	370	370	370	1,850	370	370	370	370	1,480	370	370	370	370	1,480	370	370	370	370	1,480	370	6,660
	Bitiang ES	129	129	129	129	129	129	645	129	129	129	129	516	129	129	129	129	516	129	129	129	129	516	129	2,322
	Total	3,056	3,056	3,056	3,056	3,056	3,056	15,280	3,056	3,056	3,056	3,056	12,224	3,056	3,056	3,056	3,056	12,224	3,056	3,056	3,056	3,056	12,224	3,056	55,008
SD8	SAN NICOLAS ES	932	932	932	932	932	932	4,660	932	932	932	932	3,728	932	932	932	932	3,728	932	932	932	932	3,728	932	16,776
	Gothong ES	233	233	233	233	233	233	1,165	233	233	233	233	932	233	233	233	233	932	233	233	233	233	932	233	4,194
	Sawang Calero	327	327	327	327	327	327	1,635	327	327	327	327	1,308	327	327	327	327	1,308	327	327	327	327	1,308	327	5,886
	Tagba-o ES	67	67	67	67	67	67	335	67	67	67	67	268	67	67	67	67	268	67	67	67	67	268	67	1,206
	Total	1,559	1,559	1,559	1,559	1,559	1,559	7,795	1,559	1,559	1,559	1,559	6,236	1,559	1,559	1,559	1,559	6,236	1,559	1,559	1,559	1,559	6,236	1,559	28,062
SD15-SD8	10,416	10,416	10,416	10,416	10,416	10,416	52,080	10,416	10,416	10,416	10,416	41,664	10,416	10,416	10,416	10,416	41,664	10,416	10,416	10,416	10,416	41,664	10,416	187,488	

TERMS AND CONDITIONS (LOT 2)

1. Award shall be made on per-lot basis.
2. Suppliers/Bidders must be registered in the FFEDIS and shall provide correct and accurate information as required in the Proposal/RFQ.
3. Price quotations must be valid for a period of sixty (60) days from the date of submission.
4. Price quotations shall be denominated in Philippine peso and shall include all applicable taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Quotations may be submitted manually or through electronic mail. Quotations, including documentary and eligibility requirements, received after the deadline of submission, shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
7. Award of the contract shall be made to the Farmers and Fisherfolk Cooperative Enterprise (FFCE) that submits the lowest calculated and responsive quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum terms of reference / technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the bidder or its duly authorized representative.
9. The items shall be delivered in accordance with the requirements specified in the Terms of Reference / Technical Specifications and Schedule of Requirements.
10. The DepEd Cebu City Division, through its Bids and Awards Committee, reserves the right to inspect and/or test the goods to confirm their conformity with the terms of reference / technical specifications.
11. In case two or more bidders are determined to have submitted the same Lowest Calculated Quotation / Lowest Calculated and Responsive Quotation, DepEd Cebu City Division shall adopt drawing lots, coin tossing, or any non-discretionary method as the tie-breaking procedure to finally determine the single winning provider, in accordance with GPPB Circular 06-2005.
12. In the evaluation/comparison of RFQ/Proposal submitted, GPPB Circular no. 02-2010 shall be considered.
13. Payment shall be processed after full delivery and upon submission of all required supporting documents, in accordance with the existing government accounting rules and regulations.
14. Liquidated Damages/Penalty: In case of failure to make full delivery within the time/date specified in the Schedule of Requirements, liquidated damages shall be charged at the rate of one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under applicable laws.
15. Considering that the uninterrupted provision of Nutritious Food Products (NFPs) is necessary to improve the nutritional status of beneficiaries, DepEd Cebu City Division may terminate the contract pursuant to Section 71.4 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 if the winning bidder/supplier or winning bidder fails to deliver the required goods within the prescribed delivery schedule. In addition, the erring supplier may be subjected to a suspension of one (1) year pursuant to Section 99 of the same IRR, without prejudice to the institution of other appropriate legal actions and the exercise of remedies available to DepEd Cebu City Division under existing laws and regulations.
16. DepEd Cebu Division reserves the right to reject any or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

TECHNICAL REQUIREMENTS (LOT 2)

STATEMENT OF THE BIDDER'S COMPLETED CONTRACT/S SIMILAR TO THE NEGOTIATED PROCUREMENT UNDER THE SAGIP SAKA PROJECT OR ITS EQUIVALENT; AND/OR LIST INDICATING THE WORK EXPERIENCE OF THEIR MEMBERS SIMILAR TO THE SAGIP SAKA PROJECT OR ITS EQUIVALENT, DEMONSTRATING CAPACITY TO DELIVER GOODS AT AN EQUAL OR HIGHER ESTABLISHED STANDARD

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- Duly signed Schedule of Requirements (Lot 2) with ANNEX "A" (Lot 2)
- Duly signed Terms and Conditions (Lot 2)
- FFEDIS Certificate of Registration or an equivalent certificate/document issued by the DA pursuant to Section 11 of the IRR of RA No. 11321, or any amendment thereto, subject to Section 5.4.1
- PhilGEPS Certificate of Registration (Platinum membership) with VALID/UPDATED eligibility documents under Annex "A" (if applicable)
- Valid Mayor's / Business Permit
- DTI / CDA / SEC Registration
- Updated Tax Clearance

Technical Requirements

- Statement of the Bidder's completed contract/s similar to the Negotiated Procurement-Sagip Saka Projects or its equivalent to be bid and/or list indicating the work experience of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standard
 - This statement shall be supported with: (1) Proof of Contract: Photocopy of Notice of Award, contract, and Notice to Proceed (NTP) (if applicable) and/or The End-user's acceptance or official receipt(s) or sales invoice issued for the completed contract/s.

Financial Requirements

- Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.
- Audited Financial Statements (AFS) stamped "Received" by the BIR or its duly accredited and authorized institutions for Manual submission. For online submission, an email confirmation from the BIR in lieu of the manual "Received" stamping under Revenue Memorandum Circular No. 49-2020 or subsequent relevant issuances.

For FFCEs that have participated in any government related to Negotiated procurement- Sagip Saka projects for the past two (2) years:

- Latest Income Tax Return (ITR) for the preceding tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return

DOCUMENTS FOR LOT 3:

**Supply and Delivery of Iron Fortified Rice for the
Feeding Beneficiaries of School Based Feeding
Program for SY 2026-2027 of Schools Division of
Cebu City – Lot 3**

NORTH DISTRICT 1 – 4

ABC – Php 2,607,264.00

PROPOSAL FORM (LOT 3)
(Negotiated procurement: Sagip Saka Act)

Date: _____
 Project No: **DepEdCCD NP-SS 2026-01**

NIMFA D. BONGO, EdD, CESO V
 Schools Division Superintendent
 DepEd Schools Division of Cebu City
 Imus Ave, Brgy. Day-as, Cebu City

Dear Dr. Bongo,

This pertains to the procurement opportunity with project title, **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 3 (North District 1-4)** posted on:

- o Farmers and Fisherfolk Enterprise Development Information System (FFEDIS)
- o Official Website;
- o Philippine Government Electronic Procurement System (PhilGEPS);
- o Social Media: _____
- o Others: _____

We are pleased to present this proposal to supply agricultural or fishery products for the implementation of **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 3 (North District 1-4)**, with a total amount in words and figures is

(Php _____).

A breakdown of the agricultural/fishery products are indicated below:

1	2	3	4	5	6	7	8	9	10
Particular	Lot	Quantity	Unit of Measure	Unit price per item (Php)	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price per unit (col 6+7+8)	Total Price delivered Final Destination (col 9) x (col 3)
Iron Fortified Rice	3	118,512 packs	250 grams per pack	22.00 / pack					

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs.

Thank you.

Respectfully yours,

[Signature]
[Name of Authorized Representative]
[Name of FFCE]
[Address]
[Contact Number]
[Date]

Omnibus Sworn Statement Form (LOT 3)
[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

- I, _____ of legal age, _____, _____, and
Name of Affiant Civil Status Nationality
with residence at _____, do hereby depose and state that:
Address of Affiant
5. I am _____ or authorized representative of _____,
Name of FFCE Name of FFCE
with office address at _____;
Address of FFCE
6. As the owner and sole proprietor or authorized representative of _____ as
Name of FFCE
supported by the attached duly notarized Special Power of Attorney, I have full power and
authority to do, execute, and perform any and all acts necessary to participate, submit proposals,
and to sign and execute the ensuing contract for _____ of the
Name of Procuring Entity Project Title
- As the authorized representative of the partnership, corporation, or cooperative, duly registered
as _____, I am granted full power and authority to do,
Name of FFCE
execute, and perform any and all acts necessary to participate, propose, and to sign and execute
the ensuing contract for _____ of the _____,
Project Title Name of FFCE
as supported by the attached duly notarized Special Power of Attorney, Board/Partnership
Resolution, or Secretary's Certificate, whichever is applicable;
19. _____ is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE
proposals for the purpose of entering into government contracts by the Government of the
Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign
governments, or foreign or international financing institutions whose blacklisting rules have been
recognized by the Government Procurement Policy Board; by itself or by relation, membership,
association, affiliation, or controlling interest with another blacklisted person or entity;
20. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the
original, complete, and all statements and information provided therein are true and correct;
21. _____ is authorizing the Head of the Procuring Entity (HoPE) or
Name of FFCE
its duly authorized representative(s) to verify all the documents submitted;
22. **If sole proprietorship:** The _____ and its spouse are not related
Name of FFCE
by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;
- If Partnership:** The partnership itself and the partners of _____ are not
Name of FFCE
related by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;

If Cooperative: The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by consanguinity

Name of FFCE

or affinity up to the third civil degree to the HoPE (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

If Corporation: The corporation, and officers, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity up

Name of FFCE

to the third civil degree to the HoPE, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

23. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

24. **[If Corporation:]** _____ declares its beneficial ownership consistent

Name of FFCE

with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.

25. _____ did not give or pay directly or indirectly, any commission, amount,

Name of FFCE

fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

26. _____ have the necessary capacity to timely deliver the agricultural

Name of FFCE

and fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

Name of FFCE

Affiant's Signature over Printed Name
Position/Designation
Date

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. __, [date issued], [place issued]
IBP No. __, [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

TERM OF REFERENCE (TOR) / TECHNICAL SPECIFICATIONS

(LOT 3)

4

Project Number : NP-SS 2026-01
Project Name : Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – Lot 3 (North District 1-4)

Type of Food	IRON FORTIFIED RICE (IFR)
Quantity	118,512 packs
Flavor/Variant	Not Applicable
Serving Size	250 grams per pack (raw, uncooked)
Quality	Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken.
Packaging	Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates " DepEd- SBFP, NOT FOR SALE " using a suitable food grade ink.
Expiration	Expiration date should be at least 6 months from the date of manufacturing.
Nutritional Content	<p>Minimum Amount Per Serving</p> <p>Energy : 700-900 kcal</p> <p>Protein : 10-20g</p> <p>Total Carbohydrate: 140-200g</p> <p>Iron : 4-9mg</p> <p>Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p>
Technical Requirements for Supplier	<p>The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods.</p> <p>In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p>
Payment Schedule	Staggered payment once distribution is started.
Sensory evaluation acceptability tests	Should pass the sensory evaluation acceptability tests where samples must be provided.
Additional Technical Requirements	<p>*Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask)</p> <p>*Delivery vehicles should be disinfected a day before the delivery of commodities.</p> <p>*The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes.</p> <p>*Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off)</p>

Drop-off points	<p>The supplier shall be responsible for transferring goods from the delivery vehicle to the designated delivery area (DISTRICT DROPPED OFF)</p> <p>Bundle per school with label (NAME OF SCHOOL & QUANTITY) see attached distribution list in ANNEX A of the Schedule of Requirements</p>
Post-qualification	<p>During post-qualification inspection, as part of the procurement process, the following shall be considered to ensure suppliers and manufacturers' compliance with food safety practices:</p> <p>Post-Qualification Checklist</p> <ul style="list-style-type: none"> a. Sanitary Permit; b. Business Permit; c. Workers' Health Certificate; d. Personal Protective Equipment (e.g. hairnet, apron, face mask, gloves etc); e. Workers' Health Declaration (e.g. temperature check, present health condition, travel history etc.); f. Operational and adequate hygiene facilities including but not limited to Hand Washing Areas, Toilets, and Change Rooms, among others; g. Potable water supply/Water Testing certificate with validity of six (6) months; h. Appropriately sized and clean storage and production area; i. Pest Control Management; j. Waste Segregation; and k. Traceability and recall procedures such as Batching & Labeling and Recalling System.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Schedule of Requirements (LOT 3)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – North District 1-4

The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.

Item Number	Description	Quantity	Total	Delivery Schedule
1	<p>IRON FORTIFIED RICE Type of Food: Iron Fortified Rice Serving Size: 250 grams per pack (raw, uncooked) Quality: Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken. Packaging: Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates "DepEd- SBFP, NOT FOR SALE" using a suitable food grade ink. Expiration: Expiration date should be at least 6 months from the date of manufacturing. Nutritional Content: Minimum Amount Per Serving Energy: 700-900 kcal Protein: 10-20g Total Carbohydrate: 140-200g Iron: 4-9mg Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p> <p><u>TECHNICAL REQUIREMENTS FOR SUPPLIERS</u> The suppliers should be certified by DOST-FNRI as Technology Adopter for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods. In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p> <p>Payment Schedule Staggered payment once distribution is started</p> <p>Sensory evaluation acceptability tests: Should pass the sensory evaluation acceptability tests where samples must be provided.</p> <p>Additional Technical Requirements:</p> <ul style="list-style-type: none"> • Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask) • Delivery vehicles should be disinfected a day before the delivery of commodities. • The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes. • Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off) • Bundle per school with label (Name of School & Quantity) see attached distribution list Annex A of this Schedule of Requirement 	118,512	118,512	NORTH DISTRICT 1 - CITY CENTRAL ES NORTH DISTRICT 2 - HOPODROMO ES NORTH DISTRICT 3 - LAHUG ES NORTH DISTRICT 4 - MABOLO ES

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

ANNEX "A" (LOT 3)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City

NORTH DISTRICT 1-4

DIST.	SCHOOLS	TARGET BENEFICIARIES	Delivery Schedule: August 3, 2026					TOTAL	Delivery Schedule: September 2, 2026				TOTAL	Delivery Schedule: October 5, 2026				TOTAL	Delivery Schedule: Nov. 3, 2026				TOTAL	DEC. 1, 2026	OVER ALL TOTAL
			Distribution Schedule for AUGUST 2026:						Distribution Schedule for SEPTEMBER 2026:					Distribution Schedule for OCTOBER 2026:					Distribution Schedule for NOVEMBER 2026:					DECEMBER 4, 2026	
			7	14	21	27	31		4	10	18	24		8	16	22	30		6	13	20	27			
ND1	City Central ES	779	779	779	779	779	3,895	779	779	779	779	3,116	779	779	779	779	3,116	779	779	779	779	3,116	779	14,022	
	Ermita	375	375	375	375	375	1,875	375	375	375	375	1,500	375	375	375	375	1,500	375	375	375	375	1,500	375	6,750	
	Kang-atis ES	84	84	84	84	84	420	84	84	84	84	336	84	84	84	84	336	84	84	84	84	336	84	1,512	
	Lusaran ES	214	214	214	214	214	1,070	214	214	214	214	856	214	214	214	214	856	214	214	214	214	856	214	3,852	
	Total	1,452	1,452	1,452	1,452	1,452	7,260	1,452	1,452	1,452	1,452	5,808	1,452	1,452	1,452	1,452	5,808	1,452	1,452	1,452	1,452	5,808	1,452	26,136	
ND2	Hipodromo ES	367	367	367	367	367	1,835	367	367	367	367	1,468	367	367	367	367	1,468	367	367	367	367	1,468	367	6,606	
	Taptap IS	157	157	157	157	157	785	157	157	157	157	628	157	157	157	157	628	157	157	157	157	628	157	2,826	
	Total	524	524	524	524	524	2,620	524	524	524	524	2,096	524	524	524	524	2,096	524	524	524	524	2,096	524	9,432	
ND3	Lahug ES	1,914	1,914	1,914	1,914	1,914	9,570	1,914	1,914	1,914	1,914	7,656	1,914	1,914	1,914	1,914	7,656	1,914	1,914	1,914	1,914	7,656	1,914	34,452	
	Kamputhaw ES	310	310	310	310	310	1,550	310	310	310	310	1,240	310	310	310	310	1,240	310	310	310	310	1,240	310	5,580	
	Busay ES	193	193	193	193	193	965	193	193	193	193	772	193	193	193	193	772	193	193	193	193	772	193	3,474	
	Malubog	176	176	176	176	176	880	176	176	176	176	704	176	176	176	176	704	176	176	176	176	704	176	3,168	
	Sirao	128	128	128	128	128	640	128	128	128	128	512	128	128	128	128	512	128	128	128	128	512	128	2,304	
	Total	2,721	2,721	2,721	2,721	2,721	13,605	2,721	2,721	2,721	2,721	10,884	2,721	2,721	2,721	2,721	10,884	2,721	2,721	2,721	2,721	10,884	2,721	48,978	
ND4	Mabolo ES	950	950	950	950	950	4,750	950	950	950	950	3,800	950	950	950	950	3,800	950	950	950	950	3,800	950	17,100	
	Bagong Lipunan	216	216	216	216	216	1,080	216	216	216	216	864	216	216	216	216	864	216	216	216	216	864	216	3,888	
	Adlaon	231	231	231	231	231	1,155	231	231	231	231	924	231	231	231	231	924	231	231	231	231	924	231	4,158	
	Pulangbato	490	490	490	490	490	2,450	490	490	490	490	1,960	490	490	490	490	1,960	490	490	490	490	1,960	490	8,820	
	Total	1,887	1,887	1,887	1,887	1,887	9,415	1,887	1,887	1,887	1,887	7,548	1,887	1,887	1,887	1,887	7,548	1,887	1,887	1,887	1,887	7,548	1,887	33,966	
ND1 - ND4	6,584	6,584	6,584	6,584	6,584	32,920	6,584	6,584	6,584	6,584	26,336	6,584	6,584	6,584	6,584	26,336	6,584	6,584	6,584	6,584	26,336	6,584	118,512		

TERMS AND CONDITIONS (LOT 3)

1. Award shall be made on per-lot basis.
2. Suppliers/Bidders must be registered in the FFEDIS and shall provide correct and accurate information as required in the Proposal/RFQ.
3. Price quotations must be valid for a period of sixty (60) days from the date of submission.
4. Price quotations shall be denominated in Philippine peso and shall include all applicable taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Quotations may be submitted manually or through electronic mail. Quotations, including documentary and eligibility requirements, received after the deadline of submission, shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
7. Award of the contract shall be made to the Farmers and Fisherfolk Cooperative Enterprise (FFCE) that submits the lowest calculated and responsive quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum terms of reference / technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the bidder or its duly authorized representative.
9. The items shall be delivered in accordance with the requirements specified in the Terms of Reference / Technical Specifications and Schedule of Requirements.
10. The DepEd Cebu City Division, through its Bids and Awards Committee, reserves the right to inspect and/or test the goods to confirm their conformity with the terms of reference / technical specifications.
11. In case two or more bidders are determined to have submitted the same Lowest Calculated Quotation / Lowest Calculated and Responsive Quotation, DepEd Cebu City Division shall adopt drawing lots, coin tossing, or any non-discretionary method as the tie-breaking procedure to finally determine the single winning provider, in accordance with GPPB Circular 06-2005.
12. In the evaluation/comparison of RFQ/Proposal submitted, GPPB Circular no. 02-2010 shall be considered.
13. Payment shall be processed after full delivery and upon submission of all required supporting documents, in accordance with the existing government accounting rules and regulations.
14. Liquidated Damages/Penalty: In case of failure to make full delivery within the time/date specified in the Schedule of Requirements, liquidated damages shall be charged at the rate of one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under applicable laws.
15. Considering that the uninterrupted provision of Nutritious Food Products (NFPs) is necessary to improve the nutritional status of beneficiaries, DepEd Cebu City Division may terminate the contract pursuant to Section 71.4 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 if the winning bidder/supplier or winning bidder fails to deliver the required goods within the prescribed delivery schedule. In addition, the erring supplier may be subjected to a suspension of one (1) year pursuant to Section 99 of the same IRR, without prejudice to the institution of other appropriate legal actions and the exercise of remedies available to DepEd Cebu City Division under existing laws and regulations.
16. DepEd Cebu Division reserves the right to reject any or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

TECHNICAL REQUIREMENTS (LOT 3)

STATEMENT OF THE BIDDER'S COMPLETED CONTRACT/S SIMILAR TO THE NEGOTIATED PROCUREMENT UNDER THE SAGIP SAKA PROJECT OR ITS EQUIVALENT; OR LIST INDICATING THE WORK EXPERIENCE OF THE BIDDER OR ITS MEMBERS SIMILAR TO THE SAGIP SAKA PROJECT OR ITS EQUIVALENT, DEMONSTRATING CAPACITY TO DELIVER GOODS AT AN EQUAL OR HIGHER ESTABLISHED STANDARD

Name of the Completed Contract/s	Contract Date	Period/ Duration/ Delivery Date	Amount Involved	Definition or description of the project or major categories of work	Supporting Documentary Proofs (e.g. Notice of Award, Contract, NTP (if applicable), User acceptance, Official Receipts, sales invoice, etc.) Attached as Annex " "

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Checklist of Technical and Financial Documents (Lot 3)

Documentary and Eligibility Requirements Negotiated Procurement-Sagip Saka

Legal Requirements

- Duly Accomplished Request for Quotation
- Duly Accomplished Proposal Form (Lot 3)
- Duly Notarized Omnibus Sworn Statement Form (Lot 3) supported by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable
- Duly signed Term of Reference (TOR) / Technical Specifications (Lot 3)
- Duly signed Schedule of Requirements (Lot 3) with ANNEX "A" (Lot 3)
- Duly signed Terms and Conditions (Lot 3)
- FFEDIS Certificate of Registration or an equivalent certificate/document issued by the DA pursuant to Section 11 of the IRR of RA No. 11321, or any amendment thereto, subject to Section 5.4.1
- PhilGEPS Certificate of Registration (Platinum membership) with VALID/UPDATED eligibility documents under Annex "A" (if applicable)
- Valid Mayor's / Business Permit
- DTI / CDA / SEC Registration
- Updated Tax Clearance

Technical Requirements

- Statement of the Bidder's completed contract/s similar to the Negotiated Procurement-Sagip Saka Projects or its equivalent to be bid and/or list indicating the work experience of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standard
 - This statement shall be supported with: (1) Proof of Contract: Photocopy of Notice of Award, contract, and Notice to Proceed (NTP) (if applicable) and/or The End-user's acceptance or official receipt(s) or sales invoice issued for the completed contract/s.

Financial Requirements

- Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.
- Audited Financial Statements (AFS) stamped "Received" by the BIR or its duly accredited and authorized institutions for Manual submission. For online submission, an email confirmation from the BIR in lieu of the manual "Received" stamping under Revenue Memorandum Circular No. 49-2020 or subsequent relevant issuances.

For FFCEs that have participated in any government related to Negotiated procurement- Sagip Saka projects for the past two (2) years:

- Latest Income Tax Return (ITR) for the preceding tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return

DOCUMENTS FOR LOT 4:

**Supply and Delivery of Iron Fortified Rice for the
Feeding Beneficiaries of School Based Feeding
Program for SY 2026-2027 of Schools Division of
Cebu City – Lot 4**

NORTH DISTRICT 5 – 8

ABC – Php 3,129,588.00

PROPOSAL FORM (LOT 4)
(Negotiated procurement: Sagip Saka Act)

Date: _____
Project No: **DepEdCCD NP-SS 2026-01**

NIMFA D. BONGO, EdD, CESO V
Schools Division Superintendent
DepEd Schools Division of Cebu City
Imus Ave, Brgy. Day-as, Cebu City

Dear Dr. Bongo,

This pertains to the procurement opportunity with project title, **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 4 (North District 5-8)** posted on:

- o Farmers and Fisherfolk Enterprise Development Information System (FFEDIS)
- o Official Website;
- o Philippine Government Electronic Procurement System (PhilGEPS);
- o Social Media: _____
- o Others: _____

We are pleased to present this proposal to supply agricultural or fishery products for the implementation of **Supply and Delivery of Iron Fortified Rice for the Feeding Beneficiaries of School Based Feeding Program for SY 2026-2027 of Schools Division of Cebu City – Lot 4 (North District 5-8)**, with a total amount in words and figures is

(Php _____).

A breakdown of the agricultural/fishery products are indicated below:

1	2	3	4	5	6	7	8	9	10
Particular	Lot	Quantity	Unit of Measure	Unit price per item (Php)	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price per unit (col 6+7+8)	Total Price delivered Final Destination (col 9) x (col 3)
Iron Fortified Rice	4	142,254 packs	250 grams per pack	22.00 / pack					

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs.

Thank you.

Respectfully yours,

[Signature]
[Name of Authorized Representative]
[Name of FFCE]
[Address]
[Contact Number]
[Date]

Omnibus Sworn Statement Form (LOT 4)
[Note: The duly accomplished form shall be submitted with the Proposal]

OMNIBUS SWORN STATEMENT

I, _____ of legal age, _____, _____, and
Name of Affiant Civil Status Nationality
with residence at _____, do hereby depose and state that:
Address of Affiant

7. I am _____ or authorized representative of _____,
Name of FFCE Name of FFCE
with office address at _____;
Address of FFCE
8. As the owner and sole proprietor or authorized representative of _____ as
Name of FFCE
supported by the attached duly notarized Special Power of Attorney, I have full power and
authority to do, execute, and perform any and all acts necessary to participate, submit proposals,
and to sign and execute the ensuing contract for _____ of the
Name of Procuring Entity Project Title
- As the authorized representative of the partnership, corporation, or cooperative, duly registered
as _____, I am granted full power and authority to do,
Name of FFCE
execute, and perform any and all acts necessary to participate, propose, and to sign and execute
the ensuing contract for _____ of the _____,
Project Title Name of FFCE
as supported by the attached duly notarized Special Power of Attorney, Board/Partnership
Resolution, or Secretary's Certificate, whichever is applicable;
27. _____ is not "blacklisted" or otherwise prohibited from submitting
Name of FFCE
proposals for the purpose of entering into government contracts by the Government of the
Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign
governments, or foreign or international financing institutions whose blacklisting rules have been
recognized by the Government Procurement Policy Board; by itself or by relation, membership,
association, affiliation, or controlling interest with another blacklisted person or entity;
28. Each of the documents submitted in satisfaction of the requirements is an authentic copy of the
original, complete, and all statements and information provided therein are true and correct;
29. _____ is authorizing the Head of the Procuring Entity (HoPE) or
Name of FFCE
its duly authorized representative(s) to verify all the documents submitted;
30. **If sole proprietorship:** The _____ and its spouse are not related
Name of FFCE
by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;
- If Partnership:** The partnership itself and the partners of _____ are not
Name of FFCE
related by consanguinity or affinity up to the third civil degree to the HoPE, Procurement Agent (if
engaged), or the End-User or Implementing Unit, project consultants, head of the Project
Management Office, or the members of the Bids and Awards Committee (BAC), the Technical
Working Group, and the BAC Secretariat;

If Cooperative: The cooperative itself and members of the board of directors, general manager, or chief executive officer of _____ are not related by consanguinity

Name of FFCE

or affinity up to the third civil degree to the HoPE (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

If Corporation: The corporation, and officers, directors, controlling stockholders and beneficial owners of _____ are not related by consanguinity or affinity up

Name of FFCE

to the third civil degree to the HoPE, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

31. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

32. **[If Corporation:]** _____ declares its beneficial ownership consistent

Name of FFCE

with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the Securities and Exchange Commission (SEC) in accordance with its annual reportorial requirements.

33. _____ did not give or pay directly or indirectly, any commission, amount,

Name of FFCE

fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

34. _____ have the necessary capacity to timely deliver the agricultural

Name of FFCE

and fishery products required under the Procurement Project, in accordance with the specifications, quality standards, and quantities determined by the Procuring Entity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Duly authorized to sign the Proposal for and behalf of:

Name of FFCE

*Affiant's Signature over Printed Name
Position/Designation
Date*

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

TERM OF REFERENCE (TOR) / TECHNICAL SPECIFICATIONS
(LOT 4)

Project Number : NP-SS 2026-01 4
Project Name : **Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – Lot 4 (North District 5-8)**

Type of Food	IRON FORTIFIED RICE (IFR)
Quantity	142,254 packs
Flavor/Variant	Not Applicable
Serving Size	250 grams per pack (raw, uncooked)
Quality	Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken.
Packaging	Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates " DepEd- SBFP, NOT FOR SALE " using a suitable food grade ink.
Expiration	Expiration date should be at least 6 months from the date of manufacturing.
Nutritional Content	<p>Minimum Amount Per Serving</p> <p>Energy : 700-900 kcal</p> <p>Protein : 10-20g</p> <p>Total Carbohydrate: 140-200g</p> <p>Iron : 4-9mg</p> <p>Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p>
Technical Requirements for Supplier	<p>The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods.</p> <p>In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p>
Payment Schedule	Staggered payment once distribution is started.
Sensory evaluation acceptability tests	Should pass the sensory evaluation acceptability tests where samples must be provided.
Additional Technical Requirements	<p>*Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask)</p> <p>*Delivery vehicles should be disinfected a day before the delivery of commodities.</p> <p>*The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes.</p> <p>*Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off)</p>

Drop-off points	<p>The supplier shall be responsible for transferring goods from the delivery vehicle to the designated delivery area (DISTRICT DROPPED OFF)</p> <p>Bundle per school with label (NAME OF SCHOOL & QUANTITY) see attached distribution list in ANNEX A of the Schedule of Requirements</p>
Post-qualification	<p>During post-qualification inspection, as part of the procurement process, the following shall be considered to ensure suppliers and manufacturers' compliance with food safety practices:</p> <p>Post-Qualification Checklist</p> <ul style="list-style-type: none"> a. Sanitary Permit; b. Business Permit; c. Workers' Health Certificate; d. Personal Protective Equipment (e.g. hairnet, apron, face mask, gloves etc); e. Workers' Health Declaration (e.g. temperature check, present health condition, travel history etc.); f. Operational and adequate hygiene facilities including but not limited to Hand Washing Areas, Toilets, and Change Rooms, among others; g. Potable water supply/Water Testing certificate with validity of six (6) months; h. Appropriately sized and clean storage and production area; i. Pest Control Management; j. Waste Segregation; and k. Traceability and recall procedures such as Batching & Labeling and Recalling System.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Schedule of Requirements (LOT 4)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City – North District 5-8

The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.

Item Number	Description	Quantity	Total	Delivery Schedule
1	<p>IRON FORTIFIED RICE Type of Food: Iron Fortified Rice Serving Size: 250 grams per pack (raw, uncooked) Quality: Rice is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration and pest-free. The majority of rice grains must not be broken. Packaging: Individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well-milled or regular milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production date, Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates "DepEd- SBFP, NOT FOR SALE" using a suitable food grade ink. Expiration: Expiration date should be at least 6 months from the date of manufacturing. Nutritional Content: Minimum Amount Per Serving Energy: 700-900 kcal Protein: 10-20g Total Carbohydrate: 140-200g Iron: 4-9mg Nutritional analysis is required to assess whether the food product's nutrient content is within the prescribed amount per serving.</p> <p><u>TECHNICAL REQUIREMENTS FOR SUPPLIERS</u></p> <p>The suppliers should be certified by DOST-FNRI as Technology Adopter for Iron-Fortified Rice. The Manufacturer shall be the priority in the supply of goods.</p> <p>In cases when traders bid for supply, they must be authorized to supply Iron- Fortified Rice from at most three (3) manufacturers licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (School Year), product quantity, and the SDO to be supplied.</p> <p>Payment Schedule Staggered payment once distribution is started</p> <p>Sensory evaluation acceptability tests: Should pass the sensory evaluation acceptability tests where samples must be provided.</p> <p>Additional Technical Requirements:</p> <ul style="list-style-type: none"> • Wearing of PPEs upon delivery of the commodities; PPEs (hairnet, gloves, facemask) • Delivery vehicles should be disinfected a day before the delivery of commodities. • The flooring of the delivery vehicles should have protective mats or cover for hygiene purposes. • Drop-off points: The supplier shall be responsible for transferring goods from the delivery vehicle to the designated Delivery Area (District Dropped Off) • Bundle per school with label (Name of School & Quantity) see attached distribution list Annex A of this Schedule of Requirement 	142,254	142,254	<p>NORTH DISTRICT 5 - TEJERO ES</p> <p>NORTH DISTRICT 6 - ZAPATERA ES</p> <p>NORTH DISTRICT 7 - BARRIO LUZ ES</p> <p>NORTH DISTRICT 8 - TALAMBAN ES</p>

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

ANNEX "A" (LOT 4)

Supply and Delivery of Iron Fortified Rice for the School-Based Feeding Program SY 2026-2027 for Schools Division of Cebu City

NORTH DISTRICT 5-8

DIST.	SCHOOLS	TARGET BENEFICIARIES	Delivery Schedule: August 3, 2026					TOTAL	Delivery Schedule: September 2, 2026					TOTAL	Delivery Schedule: October 5, 2026					TOTAL	Delivery Schedule: Nov. 3, 2026					TOTAL	DEC. 1, 2026 DECEMBER 4, 2026	OVER ALL TOTAL
			Distribution Schedule for AUGUST 2026:						Distribution Schedule for SEPTEMBER 2026:						Distribution Schedule for OCTOBER 2026:						Distribution Schedule for NOVEMBER 2026:							
			7	14	21	27	31		4	10	18	24	8		16	22	30	6	13		20	27						
			7	14	21	27	31		4	10	18	24	8		16	22	30	6	13		20	27						
ND5	Tejero ES	975	975	975	975	975	4,875	975	975	975	975	3,900	975	975	975	975	3,900	975	975	975	975	3,900	975	17,550				
	Regino Mercado	365	365	365	365	365	1,825	365	365	365	365	1,460	365	365	365	365	1,460	365	365	365	365	1,460	365	6,570				
	Carreta	451	451	451	451	451	2,255	451	451	451	451	1,804	451	451	451	451	1,804	451	451	451	451	1,804	451	8,118				
	Cambinocot	240	240	240	240	240	1,200	240	240	240	240	960	240	240	240	240	960	240	240	240	240	960	240	4,320				
	Total	2,031	2,031	2,031	2,031	2,031	10,155	2,031	2,031	2,031	2,031	8,124	2,031	2,031	2,031	2,031	8,124	2,031	2,031	2,031	2,031	8,124	2,031	36,558				
ND6	ZAPATERA ES	834	834	834	834	834	4,170	834	834	834	834	3,336	834	834	834	834	3,336	834	834	834	834	3,336	834	15,012				
	Banilad	468	468	468	468	468	2,340	468	468	468	468	1,872	468	468	468	468	1,872	468	468	468	468	1,872	468	8,424				
	Binaliw	149	149	149	149	149	745	149	149	149	149	596	149	149	149	149	596	149	149	149	149	596	149	2,682				
	Mabini	143	143	143	143	143	715	143	143	143	143	572	143	143	143	143	572	143	143	143	143	572	143	2,574				
	Paril	134	134	134	134	134	670	134	134	134	134	536	134	134	134	134	536	134	134	134	134	536	134	2,412				
	Total	1,728	1,728	1,728	1,728	1,728	8,640	1,728	1,728	1,728	1,728	6,912	1,728	1,728	1,728	1,728	6,912	1,728	1,728	1,728	1,728	6,912	1,728	31,104				
ND7	BARRIO LUZES	632	632	632	632	632	3,160	632	632	632	632	2,528	632	632	632	632	2,528	632	632	632	632	2,528	632	11,376				
	Camp Lapu-Lapu	714	714	714	714	714	3,570	714	714	714	714	2,856	714	714	714	714	2,856	714	714	714	714	2,856	714	12,852				
	Agsungot ES	145	145	145	145	145	725	145	145	145	145	580	145	145	145	145	580	145	145	145	145	580	145	2,610				
	Total	1,491	1,491	1,491	1,491	1,491	7,455	1,491	1,491	1,491	1,491	5,964	1,491	1,491	1,491	1,491	5,964	1,491	1,491	1,491	1,491	5,964	1,491	26,838				
ND8	TALAMBAN ES	1,384	1,384	1,384	1,384	1,384	6,920	1,384	1,384	1,384	1,384	5,536	1,384	1,384	1,384	1,384	5,536	1,384	1,384	1,384	1,384	5,536	1,384	24,912				
	Bacayan	402	402	402	402	402	2,010	402	402	402	402	1,608	402	402	402	402	1,608	402	402	402	402	1,608	402	7,236				
	San Jose	328	328	328	328	328	1,640	328	328	328	328	1,312	328	328	328	328	1,312	328	328	328	328	1,312	328	5,904				
	Guba	294	294	294	294	294	1,470	294	294	294	294	1,176	294	294	294	294	1,176	294	294	294	294	1,176	294	5,292				
	Budla-an ES	245	245	245	245	245	1,225	245	245	245	245	980	245	245	245	245	980	245	245	245	245	980	245	4,410				
	Total	2,653	2,653	2,653	2,653	2,653	13,265	2,653	2,653	2,653	2,653	10,612	2,653	2,653	2,653	2,653	10,612	2,653	2,653	2,653	2,653	10,612	2,653	47,754				
ND5 - ND8	7,903	7,903	7,903	7,903	7,903	39,515	7,903	7,903	7,903	7,903	31,612	7,903	7,903	7,903	7,903	31,612	7,903	7,903	7,903	7,903	31,612	7,903	142,254					

TERMS AND CONDITIONS (LOT 4)

1. Award shall be made on per-lot basis.
2. Suppliers/Bidders must be registered in the FFEDIS and shall provide correct and accurate information as required in the Proposal/RFQ.
3. Price quotations must be valid for a period of sixty (60) days from the date of submission.
4. Price quotations shall be denominated in Philippine peso and shall include all applicable taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
6. Quotations may be submitted manually or through electronic mail. Quotations, including documentary and eligibility requirements, received after the deadline of submission, shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.
7. Award of the contract shall be made to the Farmers and Fisherfolk Cooperative Enterprise (FFCE) that submits the lowest calculated and responsive quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum terms of reference / technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the bidder or its duly authorized representative.
9. The items shall be delivered in accordance with the requirements specified in the Terms of Reference / Technical Specifications and Schedule of Requirements.
10. The DepEd Cebu City Division, through its Bids and Awards Committee, reserves the right to inspect and/or test the goods to confirm their conformity with the terms of reference / technical specifications.
11. In case two or more bidders are determined to have submitted the same Lowest Calculated Quotation / Lowest Calculated and Responsive Quotation, DepEd Cebu City Division shall adopt drawing lots, coin tossing, or any non-discretionary method as the tie-breaking procedure to finally determine the single winning provider, in accordance with GPPB Circular 06-2005.
12. In the evaluation/comparison of RFQ/Proposal submitted, GPPB Circular no. 02-2010 shall be considered.
13. Payment shall be processed after full delivery and upon submission of all required supporting documents, in accordance with the existing government accounting rules and regulations.
14. Liquidated Damages/Penalty: In case of failure to make full delivery within the time/date specified in the Schedule of Requirements, liquidated damages shall be charged at the rate of one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under applicable laws.
15. Considering that the uninterrupted provision of Nutritious Food Products (NFPs) is necessary to improve the nutritional status of beneficiaries, DepEd Cebu City Division may terminate the contract pursuant to Section 71.4 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 if the winning bidder/supplier or winning bidder fails to deliver the required goods within the prescribed delivery schedule. In addition, the erring supplier may be subjected to a suspension of one (1) year pursuant to Section 99 of the same IRR, without prejudice to the institution of other appropriate legal actions and the exercise of remedies available to DepEd Cebu City Division under existing laws and regulations.
16. DepEd Cebu Division reserves the right to reject any or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

Conforme:

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

TECHNICAL REQUIREMENTS (LOT 4)

STATEMENT OF THE BIDDER'S COMPLETED CONTRACT/S SIMILAR TO THE NEGOTIATED PROCUREMENT UNDER THE SAGIP SAKA PROJECT OR ITS EQUIVALENT; OR LIST INDICATING THE WORK EXPERIENCE OF THE BIDDER OR ITS MEMBERS SIMILAR TO THE SAGIP SAKA PROJECT OR ITS EQUIVALENT, DEMONSTRATING CAPACITY TO DELIVER GOODS AT AN EQUAL OR HIGHER ESTABLISHED STANDARD

Name of the Completed Contract/s	Contract Date	Period/ Duration/ Delivery Date	Amount Involved	Definition or description of the project or major categories of work	Supporting Documentary Proofs (e.g. Notice of Award, Contract, NTP (if applicable), User acceptance, Official Receipts, sales invoice, etc.) Attached as Annex " "

Name of FFCE

Signature of Bidder or Authorized Representative

Name and Designation

Address

Contact Number

Date

Checklist of Technical and Financial Documents (Lot 4)

Documentary and Eligibility Requirements Negotiated Procurement-Sagip Saka

Legal Requirements

- Duly Accomplished Request for Quotation
- Duly Accomplished Proposal Form (Lot 4)
- Duly Notarized Omnibus Sworn Statement Form (Lot 4) supported by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable
- Duly signed Term of Reference (TOR) / Technical Specifications (Lot 4)
- Duly signed Schedule of Requirements (Lot 4) with ANNEX "A" (Lot 4)
- Duly signed Terms and Conditions (Lot 4)
- FFEDIS Certificate of Registration or an equivalent certificate/document issued by the DA pursuant to Section 11 of the IRR of RA No. 11321, or any amendment thereto, subject to Section 5.4.1
- PhilGEPS Certificate of Registration (Platinum membership) with VALID/UPDATED eligibility documents under Annex "A" (if applicable)
- Valid Mayor's / Business Permit
- DTI / CDA / SEC Registration
- Updated Tax Clearance

Technical Requirements

- Statement of the Bidder's completed contract/s similar to the Negotiated Procurement-Sagip Saka Projects or its equivalent to be bid and/or list indicating the work experience of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standard
 - This statement shall be supported with: (1) Proof of Contract: Photocopy of Notice of Award, contract, and Notice to Proceed (NTP) (if applicable) and/or The End-user's acceptance or official receipt(s) or sales invoice issued for the completed contract/s.

Financial Requirements

- Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.
- Audited Financial Statements (AFS) stamped "Received" by the BIR or its duly accredited and authorized institutions for Manual submission. For online submission, an email confirmation from the BIR in lieu of the manual "Received" stamping under Revenue Memorandum Circular No. 49-2020 or subsequent relevant issuances.

For FFCEs that have participated in any government related to Negotiated procurement- Sagip Saka projects for the past two (2) years:

- Latest Income Tax Return (ITR) for the preceding tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return