

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☒ FINAL ☐ UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS		REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
General Requirements											
Human Resource Development Program Trainings	SGOD, CID, OSDS	Provision of foods, venue and materials needed for HRD trainings (Goods)	Small Value Procurement	No	LCRB	1/2026	Year Round	HRD Funds	6,219,000.00	NA	
HRTD - GAD - Training Expenses for Senior Citizen, PWD, Solo Parent, Program Implementation Review, Midterm Review, GAD Projects	SGOD	Provision of foods, venue and materials needed for GAD trainings/seminars/projects (Goods)	Small Value Procurement	No	LCRB	1/2026	Year Round	HRD Funds	860,800.00	NA	
Supply and Delivery of Annual Provider of Purified Drinking Water	SGOD, CID, OSDS	Supply and Delivery of Weekly 97 Bottles/Gallons per week of Purified Drinking Water (Goods)	Small Value Procurement	No	LCRB	1/2026	Year Round	GAA 2026	201,760.00	NA	
Repair and Maintenance for DepEd Official Vehicles, Office Equipments and Minor Repairs of Office Buildings	OSDS	Repair/Maintenance/Service /Vehicle Spareparts/Accessories for DepEd Official Vehicles, Repair/Maintenance/Service of all types of office equipments, Minor Repairs for office buildings (Goods)	Small Value Procurement	No	LCRB	1/2026	Year Round	GAA 2026	1,200,000.00	NA	
General Services	OSDS	Provision of Security Manpower Services, Janitorial and other Manpower Services (Services)	Competitive Bidding	No	LCRB	1/2026	Year Round	GAA 2026	4,884,729.57	NA	
Reimbursement of Travelling Expenses of DepEd Personnel	SGOD, CID, OSDS	Procurement related to travel of DepEd personnel (Goods)	Small Value Procurement	No	LCRB	1/2026	Year Round	GAA 2026	286,634.30	NA	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Utility Expenses	OSDS	Payment of Electricity Expenses (Services)	Direct Contracting	No		1/2026	Year Round	GAA 2026	4,200,000.00		
Communication Expenses	OSDS	Payment of Telecommunications Services/Mobile/Internet Connectivity (Services)	Direct Contracting	No		1/2026	Year Round	GAA 2026	590,000.00		

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Insurances and Licenses	OSDS	Payment for Insurances of DepEd Official Vehicles and Fidelity Bond Premiums of DepEd Personnel (Services)	Agency-Agency	No		1/2026	Year Round	GAA 2026	141,250.00			
Transportation Expenses	OSDS	Provision of Fuel, Oil and Lubricants for DepEd Official Vehicles (Goods)	Direct Contracting	No		1/2026	Year Round	GAA 2026	660,000.00			
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)												
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM	SGOD, CID, OSDS	Supply and Delivery of Common Use Supplies and Equipments for Division Office Use	Agency-Agency	No		1/2026	Year Round	GAA 2026	978,826.13			
Other Items not available at PS-DBM but are regularly purchased from other suppliers	SGOD, CID, OSDS	Supply and Delivery of Other Supplies, Materials, Medicines, ICT and Office Equipments for Division Office Use	Small Value Procurement	No		1/2026	Year Round	GAA 2026	3,212,000.00			
MOOE Downloading												
Elementary School	Schools	Monthly Downloading of School MOOE		No		1/2026	Year Round	GAA 2026	153,727,000.00			
Junior High School	Schools	Monthly Downloading of School MOOE		No		1/2026	Year Round	GAA 2026	54,378,000.00			
Senior High School	Schools	Monthly Downloading of School MOOE		No		1/2026	Year Round	GAA 2026	19,541,000.00			

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: P 1,344,032.26 DM

Total Amount of CSEs to be purchased from PS-DBM: P 978,826.13

Total Amount of Estimated Budget: P 251,081,000.00

Prepared by:

Recommended by:
By the Authority of the Bids and Awards Committee:

Approved by:

CHRISTOPHILDA R. MONTECALVO

Signature over Printed Name
Position/Designation
Bids and Awards Committee Secretariat

Date : January 27, 2026

LYRA F. ILAGA, DEVED

Signature over Printed Name
Position/Designation
Bids and Awards Committee Chairperson

Date : January 27, 2026

NIMFA D. BONGÓ, EDO CESO V

Signature over Printed Name
Position/Designation
Head of the Procuring Entity

Date : January 27, 2026