

PHILIPPINE BIDDING DOCUMENTS

Procurement of GOODS

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu City

INVITATION TO BID FOR
SUPPLY AND DELIVERY OF GO BAG FOR DISASTER RISK REDUCTION
MANAGEMENT OF SCHOOLS DIVISION OF CEBU CITY
Project no.: DepEdCCD – 2025 - 21

1. The *DepEd Cebu City Division*, through the *FY 2024 General Appropriation Act (GAA)* intends to apply the sum of **One Million Two Hundred Twenty-Five Thousand Pesos (Php1,225,000.00)** being the ABC to payments under the contract for ***Supply and Delivery of Go Bag for Disaster Risk Reduction Management of Schools Division of Cebu City***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DepEd Cebu City Division* now invites bids for the above Procurement Project. Delivery of the Goods required as stated in Section VI. Schedule of Requirements. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *DepEd Cebu City Division* and inspect the Bidding Documents at the address given below during *Mondays to Fridays from 8:00 am 5:00 pm from July 09, 2025 to August 04, 2025*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *July 09, 2025 to August 04, 2025 from Mondays to Fridays* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00)*.
6. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *presented in person*.

7. The *DepEd Cebu City Division* will hold a Pre-Bid Conference¹ on July 21, 2025 at 09:00 am PhST at 2nd Floor ASDS Office, DepEd Cebu City Division, Imus Road Brgy. Day-as Cebu City, which shall be opened to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before August 4, 2025, 9:00 am PhST. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on August 4, 2025 at 9:00 am PhST, 2nd Floor, ASDS Office, DepEd Cebu City Division, Imus Road Brgy. Day-as Cebu City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. *Prospective Bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGeps website: www.philgeps.gov.ph, for them to be included in the Document Request List of the project. The Bidding Documents may be viewed also at the DepEd Cebu City Official Website, www.depedcebucity.com.*
12. The *DepEd Cebu City Division* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:
MRS. DARYLL T. YBAÑEZ
DepEd Cebu City Division
Imus Ave., Day-as, Cebu City
daryll.triumfo@deped.gov.ph
Telephone no. 0995-3693124
Agency website: www.depedcebucity.com
14. You may visit the following websites:
For downloading of Bidding Documents: www.depedcebucity.com / philgeps.gov.ph

July 8, 2025

Sgd:
LYRA L. ILLAGA
BAC Chairman

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *DepEd Cebu City Division* wishes to receive Bids for the ***Supply and Delivery of Go Bag for Disaster Risk Reduction Management of Schools Division of Cebu City***, with identification number *DepEdCCD – 2025-11*.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Project”) is composed of *1* lot, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for through the *FY 2024 General Appropriation Act (GAA)* in the amount of ***One Million Two Hundred Twenty-Five Thousand Pesos (Php1,225,000.00)***.

2.2. The source of funding is:

- a. NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2.
- a. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. For the procurement of Non-Expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
 - c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: [*Select either failure or monopoly of bidding based on market research conducted*]
 - i. Completed at most two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%)* of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.
- 7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *five (5) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the

appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *One Hundred Twenty (120) Calendar Days upon submission of its bid*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one original copy and one additional copy of the first and second components of its Bid, without prejudice to the original provision therein.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing,

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. <i>Supply and Delivery of DRRM equipment and supplies and other related activity generic to the purpose.</i> b. Completed within five (5) years prior to the deadline for the submission and receipt of bids.
12	The price of the Goods shall be quoted DDP <i>in the Philippines.</i>
14.1	<div style="border: 1px solid black; padding: 10px;"> <p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>Lot 1</p> <ol style="list-style-type: none"> a. The amount of not less than <u>Php 24,500.00</u> if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <u>Php 61,250.00</u> if bid security is in Surety Bond. </div>
19.3	<p><i>Project will be awarded:</i></p> <p><i>Supply and Delivery of Go Bag for Disaster Risk Reduction Management of Schools Division of Cebu City</i></p> <p><i>ABC: One Million Two Hundred Twenty-Five Thousand Pesos (Php1,225,000.00).</i></p>
20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i>
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to the Contract are DDP delivered [<i>indicate place of destination</i>]. In accordance with INCOTERMS.”</p> <p>“The delivery terms applicable to this Contract are delivered [<i>indicate place of destination</i>]. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>DepEd Cebu City Division</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ul style="list-style-type: none"> e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. [<i>Specify additional incidental service requirements, as needed.</i>]

	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and b. in the event of termination of production of the spare parts: <ul style="list-style-type: none"> i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p>

	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers</p>

	<p>risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<i>Partial Payment is not allowed</i>
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

Section VI. Schedule of Requirements

Supply and Delivery of Go Bag for Disaster Risk Reduction Management of Schools Division of Cebu City

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/ Months	Place of Delivery
1	<p>KEY DISASTER LIFE-SAVING EQUIPMENT FOR LEARNERS INCLUDES:</p> <p>1. Premium Backpack</p> <ul style="list-style-type: none"> - Tactical or Military-grade backpack with heavy-duty zippers, multiple compartments, and water-resistant material. - The Backpack should have DepEd Cebu City logo printed <ul style="list-style-type: none"> • Capacity: <ul style="list-style-type: none"> - 60 liters (Size) fits 72-hour survival kit (food, water, clothing, tools) • Material: <ul style="list-style-type: none"> - Water-resistant or waterproof (e.g., 600D or 1000D polyester, ripstop nylon) • Compartments: <ul style="list-style-type: none"> - Large main compartment - Multiple inner pockets & mesh dividers - Quick-access exterior pockets - Padded laptop/document sleeve (optional) • Closure Type: <ul style="list-style-type: none"> - Heavy-duty YKK zippers - Durable buckles and adjustable compression straps • Frame & Support: <ul style="list-style-type: none"> - Padded back panel with airflow mesh - Adjustable padded shoulder straps - Sternum strap and wrist belt for weight Distribution • Rain Cover: <ul style="list-style-type: none"> - Built-in or included external rain cover • Durability: <ul style="list-style-type: none"> - Reinforced stitching - Tear-resistant & abrasion-resistant - Load tested (up to 20–25 kg) • Weight: <ul style="list-style-type: none"> - 1.2–2.0 kg (empty) • Color: <ul style="list-style-type: none"> - Neutral or dark (e.g., black, navy, army green) 	25 BACKPACKS	25 BACKPACKS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

2	Water Filtration System <ul style="list-style-type: none"> • Filtration Method: <ul style="list-style-type: none"> - Hollow fiber membrane (common) - Optional: Activated carbon, ceramic, UV, or multi-stage • Filter Pore Size: <ul style="list-style-type: none"> - 0.1–0.2 microns (removes 99.99% of bacteria like E. coli, salmonella, cholera, etc.) • Removes: <ul style="list-style-type: none"> - Bacteria, protozoa, microplastics - Some viruses (in advanced models) - Sediment, chlorine, odor (with carbon filter) • Flow Rate: <ul style="list-style-type: none"> - 400–600 ml/min (for personal straw filters) - Up to 1–2 L/min (for squeeze/pump types) • Water Capacity: <ul style="list-style-type: none"> - 400–600 ml/min (for personal straw filters) - Up to 1–2 L/min (for squeeze/pump types) • Weight: <ul style="list-style-type: none"> - Straw filter: 60–80 grams - Pump/squeeze system: 200–500 grams • Size: <ul style="list-style-type: none"> - Pocket-sized (15–25 cm for straw) Medium (bottle or pouch-based kits) • Durability: <ul style="list-style-type: none"> - Reusable up to rated capacity Field-cleanable (backflush or rinseable) • Storage Life: <ul style="list-style-type: none"> - 5 years or more unused (sealed), 3–6 months after opening depending on usage 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
3	Power Station <ul style="list-style-type: none"> • Battery Capacity <ul style="list-style-type: none"> - 150Wh to 1000Wh+ (watt-hours) - Can charge phones, radios, lights, laptops, or small appliances • Battery Type <ul style="list-style-type: none"> - Lithium-ion (Li-ion) or LiFePO4 (longer life, safer, heavier) - Lifespan: 500–3000+ cycles • AC Output <ul style="list-style-type: none"> - 220V–240V (PH standard) - Pure sine wave inverter (safe for electronics) - Output: 150W to 1000W, depending on model • DC Outputs <ul style="list-style-type: none"> - 12V car port and DC barrel ports (for lights, routers, etc.) • USB Outputs <ul style="list-style-type: none"> - At least 2 × USB-A (5V/2.4A) - USB-C PD (Power Delivery) for fast charging (18W–100W) • Input (Recharging) <ul style="list-style-type: none"> - AC wall charger (6–8 hrs typical) - Solar panel input (MPPT controller preferred) 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

	<ul style="list-style-type: none"> -Optional: car charging • Weight <ul style="list-style-type: none"> -500Wh: 5–6 kg • Display <p>Digital screen showing:</p> <ul style="list-style-type: none"> - Battery % - Input/output wattage - Remaining run time • Protection Features <ul style="list-style-type: none"> - Overload, overcharge, short circuit, overheat Protection 				
4 (7 products)	Survival Gear Kit 4.1 Knife for woodwork <ul style="list-style-type: none"> • Blade Material <ul style="list-style-type: none"> -Steel Type: High Carbon Stainless Steel (e.g., 440C, 1095 HC, D2, or VG-10) -Features: Rust-resistant, holds a sharp edge, tough enough for batoning and carving • Blade Design <ul style="list-style-type: none"> -Main Blade Type: Drop-point or clip-point -Length: 3.5 – 5 inches (for better leverage in wood carving or light chopping) -Thickness: Around 3.5 – 5 mm (for durability during batoning or splitting) • Handle <ul style="list-style-type: none"> -Material: Textured G10, Micarta, or Rubberized Grip for anti-slip and durability -Ergonomics: Comfortable grip with finger guard or contouring for long use • Size and Weight <ul style="list-style-type: none"> -Closed Length: at least 15 inches including handle -Weight: 800g (balanced between portability and tool strength) • Portability <ul style="list-style-type: none"> -Sheath: Nylon or leather sheath with belt loop or MOLLE-compatible pouch -Clip: Pocket clip or lanyard hole 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	4.2 Rechargeable candle lighter Arc lighter <ul style="list-style-type: none"> • Ignition Technology <ul style="list-style-type: none"> - Type: Plasma Arc/ Electric Arc - Arc Style: Single or Double Arc (for stronger spark) - Temperature: 1,100°C (2,012°F) – hot enough to ignite candles, paper, or kindling instantly • Power Source <ul style="list-style-type: none"> - Battery Type: Built-in rechargeable Lithium-ion battery - Capacity: Typically 200–500 mAh - Charging Port: USB or USB-C - Charging Time: 1–2 hours - Battery Life: 100–300 ignitions per full charge 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

<p>4.3 Portable Aluminum Lightweight Emergency Compass</p> <ul style="list-style-type: none"> • Dimension: Thickness 10-20mm x Diameter 40-70mm • Type: Liquid-filled magnetic compass • Standard: Should conform to DTI-BPS standards, ISO 9906, or IMO/SOLAS (for marine use) • Dial Graduation: 360° (degrees) marked in 2° or 5° increments • Card Type: Floating magnetic needle or rotating bezel • Base Material: Transparent acrylic, ABS plastic Liquid Oil or alcohol-filled chamber to dampen needle movement • Declination Adjustment: Manual declination scale (for orienteering accuracy) • Luminous Markings: Glow-in-the-dark or luminous paint on cardinal points and needle tip • Sighting: Device Mirror or lens (for lensatic models); index line for baseplate types • Size: Pocket-sized • Temperature Range: Operable from –20°C to +50°C (typical outdoor conditions in PH) • Durability: Water-resistant or waterproof (IPX4 or higher for outdoor use) • Attachment: Lanyard hole or carabiner clip compatible 	<p>25 PCS</p>	<p>25 PCS</p>	<p>15 calendar days from the date of receipt of Notice to Proceed</p>	<p>Division of Cebu City</p>
<p>4.4 Rainboots heavy duty</p> <ul style="list-style-type: none"> • Material: <ul style="list-style-type: none"> - Upper: PVC/Rubber, or Neoprene (flexible, waterproof) -Sole: Anti-slip rubber or PVC -Lining: Nylon or polyester mesh for comfort and quick drying • Height <ul style="list-style-type: none"> -Minimum:10 inches (mid-calf) -Standard: 12-16 inches (knee-high for flood-prone areas) • Waterproofing: <ul style="list-style-type: none"> -100% waterproof tested -Seam-sealed or molded one-piece construction • Durability and Resistance <ul style="list-style-type: none"> -Oil- resistant and acid-resistant sole (for industrial or disaster – response use) -Abrasion and puncture resistance • Sole Design <ul style="list-style-type: none"> -Deep lug or anti-skid tread pattern foot grip on wet surfaces -shock absorbing heel • Comfort Features <ul style="list-style-type: none"> -Cushioned insole -Lightweight structure for prolonged use • Color and Visibility <ul style="list-style-type: none"> -Typically Black 	<p>25 pairs</p> <p>Size 8 (8 pairs)</p> <p>Size 9 (8 pairs)</p> <p>Size 10 (9 pairs)</p>	<p>25 Pairs</p> <p>Size 8 (8 pairs)</p> <p>Size 9 (8 pairs)</p> <p>Size 10 (9 pairs)</p>	<p>15 calendar days from the date of receipt of Notice to Proceed</p>	<p>Division of Cebu City</p>

	<ul style="list-style-type: none"> • Sizes <ul style="list-style-type: none"> -8 inches (8 pairs) -9 inches (8 pairs) -10 inches (9 pairs) • Standards Compliance <ul style="list-style-type: none"> -PNS ISO 20345:2012 – Personal protective equipment - Safety footwear -PNS ISO 20347:2013 – Occupational footwear (for non-safety toe boots) -DTI Consumer Protection Guidelines – General product safety and labelling 				
	4.5 Thermal Blanket <ul style="list-style-type: none"> • Material <ul style="list-style-type: none"> -BoPET (Biaxially – oriented polyethylene terephthalate) -Commonly known as Mylar, aluminized for thermal reflection • Dimensions: <ul style="list-style-type: none"> -Standard size: 210cm x 130cm • Thickness: <ul style="list-style-type: none"> - 12 to 25 microns (typical range: thicker versions offer more durability) • Weight: <ul style="list-style-type: none"> -50 – 60 grams per blanket • Color:-Silver (both sides) • Heat Retention: <ul style="list-style-type: none"> -Reflects up to 90-95% of body heat • Water and Wind Resistance: <ul style="list-style-type: none"> -100% waterproof and windproof • Standards/Recommendations: <ul style="list-style-type: none"> -Meet guidelines of Philippine DRRM requirements -Conforms to Sphere Standards for humanitarian aid 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	4.6 Duct tape <ul style="list-style-type: none"> • Material Composition: <ul style="list-style-type: none"> -Backing: Polyethylene – coated cloth (PE fabric laminated to LDPE) -Adhesive: Rubber-based (synthetic rubber/resin) -Strong adhesion to a variety of surfaces including metal, plastic, fabric, and wood • Dimensions: <ul style="list-style-type: none"> -Width: 48 mm (1.88 inches) -Length per roll: 10 meters to 50 meters -Common: 30 meters for emergency use • Thickness: <ul style="list-style-type: none"> -Total Thickness: 0.18 mm to 0.30mm -Premium grade offers higher tensile strength and durability • Adhesion to Steel: <ul style="list-style-type: none"> ->6.0 N/cm (Newtons per centimeter) 05 -Strong enough to hold even on rough or slightly dirty surfaces • Color: <ul style="list-style-type: none"> -Standard Silver or Grey • Packaging: <ul style="list-style-type: none"> -Individually wrapped 	25 rolls	25 rolls	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

	4.7 Hard Hat <ul style="list-style-type: none"> plastic 16 x 22.5 x 28.cm 6 point suspension with Chin strap 0.7 kilogram (Standard Size for Learners) 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
5	High-Quality Flashlight <ul style="list-style-type: none"> Tactical flashlight with adjustable beam and long battery life <ul style="list-style-type: none"> rechargeable and battery operated LED Flashlights High Lumens Rechargeable, Super Bright Powerful Flashlight, Type-C, 5 Modes, Zoomable, IPX5 Waterproof High Powered Tactical Flash Light for Emergency Camping Hiking 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
6	Multi-Purpose Shelter <ul style="list-style-type: none"> Two-person capacity emergency tent or tarp that can withstand harsh weather conditions. Floor Area: <ul style="list-style-type: none"> 200 cm x 130 cm to 220 cm x 150 cm (4.3–4.8 ft x 6.5–7.2 ft) Center Height (Peak) <ul style="list-style-type: none"> 100–120 cm (3.2–4 ft) Packed Size <ul style="list-style-type: none"> 40–50 cm (length) x 15–20 cm (diameter) Weight <ul style="list-style-type: none"> 1.5 to 3.5 kg (3.3 to 7.7 lbs) 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
7	Portable Stove <ul style="list-style-type: none"> Type: single burner, compact butane stove (Foldable) Dimension: approximate 10-12 cm (length), X 10-12cm (width), 8 cm (height) Material: Steel Capacity: 220g Weight: 300-500 grams Fuel type: Butane gas Packaging: box Certification: PS mark, or ISO, or CE 	25 pcs	25 pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
8	Small Cooking Pot <ul style="list-style-type: none"> Capacity: 1-2 to 2.5 L (good for 2-3 pax) Dimension: Diameter: 14 to 20 cm; Height: 7-12 cm; Weight: 150-400 gr. Material: Stainless Handle Type: Foldable, heat resistant (silicone or coated metal) Heat Source Compatibility: Gas/Butane 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
9	Utensils: <ul style="list-style-type: none"> Type: 3 in 1, Spoon + Fork + Knife Materials: Stainless Steel Dimension: L-16-18 cm, W- 3-4 cm Weight: 25-40g per piece Hygiene and Cleaning: Easy to wash, dishwasher-safe for most metal type Design Type: with storage pouch 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

	<ul style="list-style-type: none"> • Color Options: natural (metallic) • Heat Resistance: up to 300°C or higher 				
10	Fuel Canister <ul style="list-style-type: none"> • Fuel Type: Butane • Size: 220g • Dimension: • Diameter: 6.5 to 7 cm • Height: 18-20 cm • Burning Time: approximately 1.5 to 2 hrs • Material Type: Tin plated steel can with self-sealing valve • Certification: DTI Standard (PS MARK), ISO certified, DOT-2p compliant (canister design) • Shelf Life: 3-5 years (when stored properly) 	25 pcs	25pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
11 (2 products)	Survival Clothing 11.1 Tactical gloves <ul style="list-style-type: none"> • Material: synthetic leather (grip & durable) • Material Composition: Outer: High Density, synthetic leather Palm: reinforced synthetic leather Knuckles: thermoplastic rubber (TPR) • Grip Design: Textured or silicone grip on fingers/palm • Closure Type: Elastic cuff for snug fit • Weight: 120-180g per pair • Sizing: Small to XL adjustable with Velcro strap (6 small, 6 medium, 6 large, 7 xl) 	25 pairs	25 pairs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	11.2 Durable Boots <ul style="list-style-type: none"> • Material: <ul style="list-style-type: none"> - Rubber or composite toe (impact protection) - Steel shank or nylon reinforcement (stability) • Water Resistance: Water-resistant or waterproof (Gore-Tex or membrane lined) • Toe Protection: Steel toe (heaviest, most protective) • Ankle Support: <ul style="list-style-type: none"> - Mid to high cut (6-8 inches or higher) - Padded collar and heel support - 1.2 to 1.8 kg per pair (depending on material and protection level) - Color Option: Black - Certification: DTI mark, ISO 20345 (for safety boots) - Height: 6-9 inches, 9mid to high cut) • Size: <ul style="list-style-type: none"> - Sizes: 9 – 8 pairs - Size 10: - 8 pairs - Size 11: - 9 pairs 	25 pairs (breakdown) Sizes: 9 – 8 pairs Size 10: - 8 pairs Size 11: - 9 pairs	25 pairs (breakdown) Sizes: 9 – 8 pairs Size 10: - 8 pairs Size 11: - 9 pairs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
12	Portable Radio <ul style="list-style-type: none"> • Solar-powered AM/FM radio to receive emergency broadcast • Power Source: Solar Panel (sunlight charging), AAA Batteries (Optional Backup) • Bands Supported: AM/FM (Standard) • Speaker Output: 0.5W to 1.5W, loud enough for small group in quiet to moderate • Display: Analog or digital tuner • Tuning Type: Digital buttons • Battery Capacity: 2000-4000 mAh, Also power USB output for phone charging 	25 pcs	25 pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

	<ul style="list-style-type: none"> • Durability: Shock-resistant, weather-resistant (IPX3-IPX5) for field use <ul style="list-style-type: none"> • USB Output: 5V/1A (for emergency phone charging) • Size & Weight: Compact: 15-20 cm wide, Weight: 300-500g, Color: Any 				
13 (3 products)	Signal and Rescue Tools 13.1 Emergency Flares <ul style="list-style-type: none"> • Type: LED Electronic Flare (reusable) • Visibility Range: Up to 1-1 km • Burn Time: LED flare Up to 20-60hours (depending on batteries) • Color: Green/Blue (rare, tactical or signaling use) • Ignition Method: LED, push-button switch • Water Resistance: LED flares: IP65 to IP67 rated • Dimensions: LED flares: 10-12 cm diameter (disc shape) • Packaging: Individually packed with instruction manual and plastic case 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	13.2 Emergency Signal Mirrors <ul style="list-style-type: none"> • Material: Polycarbonate (durable, high-impact plastic) • Size: Common 2x3 inches or 3x5 inches, can fit easily in pocket, pouch, or survival kit • Weight: 20-50 grams (very light) • Reflective Range: Up to 25 miles (40km) in clear weather • Aiming Feature: Built-in sighting hole/aiming grid, allow precise aiming at aircraft or distant targets • Durability: Scratch-resistant surface, some are waterproof and float on water • Weather Resistance: Work in sunlight, during clear to partly cloudy days 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	13.3 Whistle <ul style="list-style-type: none"> • Material: 100-150+ decibels (dB), Loud enough to be heard up to 1-2km in open spaces, Stainless steel (tough but heavier) • Size: 5-7 cm long (small enough for lanyards or keychains) • Weight: 5-20 grams • Weatherproof: should work in rain, snow, or wet conditions • Extras: lanyard, clip, or carabiner attachment • Color: Bright colors like orange, red, or neon green for visibility 	25 PCS	25 PCS	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
14 (5 products)	First-Aid and Hygiene Supplies – Sanitizer, hygiene wipes, toilet paper, toothpaste, and toothbrush. 14.1 Sanitizer <ul style="list-style-type: none"> • Alcohol Content: 60-7-% ethanol or isopropyl alcohol, Kills 99.9% of germs • Form: Spray (fast-drying) • Volume: Go-bag/DRRM kit: 100mL – 150mL • Packaging: Pocket-size for go-bags, Label with alcohol % and expiry date • Drying Time: 10-20 seconds (fast-evaporating) • Shelf Life: 2-3 years from date of manufacture • Color/Appearance: Clear or Slightly tinted (non-staining) 	25 bots	25 bots	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

	<ul style="list-style-type: none"> • Standards Compliance: WHO-recommended formula OR FDA-approved in PH 				
	14.2 Hygiene Wipes <ul style="list-style-type: none"> • Type: Antibacterial/sanitizing wipes • Material: Biodegradable or flushable (optional) • Size per Sheet: 15cm x 20 cm (standard size) • Sheet Count: Family or Classroom use: 40-80 sheets • Moisture Content: Pre-moistened with cleaning solution (often with 60-70% alcohol for sanitizing types) • Alcohol Content: 60-70% alcohol (for disinfecting) • Packaging: Leak-proof, tamper-evident seal • Fragrance: Unscented or mild scent (lavender, aloe, citrus) • Shelf Life Compliance: 2-3 years (store in cool, dry place) • Compliance: Dermatologically tested/ FDA registered in the Philippines 	25 packs	25 packs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	14.3 Toilet Paper <ul style="list-style-type: none"> • Type: Travel-size/coreless roll (space-saving for go-bags) • Material: Soft, non-irritating, and absorbent • Ply: 2-ply (recommend for durability + comfort) • Sheet per Roll: Regular 200-500 sheet per roll • Roll Dimensions: Roll Diameter: 10-12 cm, Core Diameter: 3-5 cm • Packaging: Individually wrapped or in plastic zip pack for protection in field kits • Disposability: Biodegradable and septic-safe • Moisture Resistance: Packaged to prevent contamination and water damage • Shelf Life: 2-5 years in dry storage conditions 	25 rolls	25 rolls	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	14.4 Tooth Paste <ul style="list-style-type: none"> • Type: Fluoride toothpaste (for cavity protection) • Size: Travel size: 10-30 ml or grams (for personal for-bags) • Form: Gel or paste (both acceptable) • Ingredients: Contains fluoride (0.24% sodium fluoride or 1000 ppm) • Shelf Life: 2-3 years from date of manufacture • Packaging: Flip-cap or screw-cap tube, clearly labeled with ingredients and expiration date • Compliance: FDA-approved (Philippines) or with DOH compliance if for institutional distribution) 	25 tubes	25 tubes	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City
	14.5 Toothbrush <ul style="list-style-type: none"> • Type: Manual toothbrush, reusable • Bristle Type: Soft or medium bristles, Gentle on gums and suitable for general use • Head Size: Small to medium (suitable for both adults and children) • Handle Design: Ergonomic grip, lightweight, non-slip if possible • Packaging: Individually wrapped in plastic or paper, with cap or case if reused for multiple days • Length: 15-19 cm standard size, 10-13cm for travel size or folding toothbrushes 	25 pcs	25 pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

	Shelf Life: Typically 3 years unopened				
15	2. Power Bank <ul style="list-style-type: none"> • Dimension: typical pocket size, 12-15 cm x 6-8 cm x 1-2 cm • Battery Capacity: 20,000 mAh (milliamps hour) • Battery type: Lithium-ion (Li-ion) or Lithium-polymer (Li-Po) Lightweight, rechargeable • Input Interface: Micro-USB or USB-C (for charging powerbank) • Input Rating: Minimum: 5V/2A, Faster recharge of the power bank • Output Interface: At least 1-2 USB-A ports • Output Rating: Standard: 5V/2.1A, Fast Charging: QC 3.0 or PD (Power Delivery) • Charging Time: 4-8 hours depending on battery, LED lights (4-level battery indicator) OR digital display (%) • Weight: 200 -400g • Lifespan: 300-500 charge cycles (3-5 years) • Certifications: CE/FCC/RoHS/ DOE compliance 	25 pcs	25 pcs	15 calendar days from the date of receipt of Notice to Proceed	Division of Cebu City

I hereby certify to comply and deliver all the above requirements

Name of Company/Bidder Signature Over Printed Name of Representative/ Date

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Supply and Delivery of Go Bag for Disaster Risk Reduction Management of Schools Division of Cebu City

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	STATEMENT OF COMPLIANCE
1	<p>KEY DISASTER LIFE-SAVING EQUIPMENT FOR LEARNERS INCLUDES:</p> <p>3. Premium Backpack</p> <ul style="list-style-type: none"> - Tactical or Military-grade backpack with heavy-duty zippers, multiple compartments, and water-resistant material. - The Backpack should have DepEd Cebu City logo printed <ul style="list-style-type: none"> • Capacity: <ul style="list-style-type: none"> - 60 liters (Size) fits 72-hour survival kit (food, water, clothing, tools) • Material: <ul style="list-style-type: none"> - Water-resistant or waterproof (e.g., 600D or 1000D polyester, ripstop nylon) • Compartments: <ul style="list-style-type: none"> - Large main compartment - Multiple inner pockets & mesh dividers - Quick-access exterior pockets - Padded laptop/document sleeve (optional) • Closure Type: <ul style="list-style-type: none"> - Heavy-duty YKK zippers - Durable buckles and adjustable compression straps • Frame & Support: <ul style="list-style-type: none"> - Padded back panel with airflow mesh - Adjustable padded shoulder straps - Sternum strap and wrist belt for weight Distribution • Rain Cover: <ul style="list-style-type: none"> - Built-in or included external rain cover • Durability: <ul style="list-style-type: none"> - Reinforced stitching - Tear-resistant & abrasion-resistant - Load tested (up to 20–25 kg) • Weight: <ul style="list-style-type: none"> - 1.2–2.0 kg (empty) • Color: <ul style="list-style-type: none"> - Neutral or dark (e.g., black, navy, army green) <p>QTY: 25 BACKPACKS</p>	

2	<p>Water Filtration System</p> <ul style="list-style-type: none"> • Filtration Method: <ul style="list-style-type: none"> - Hollow fiber membrane (common) - Optional: Activated carbon, ceramic, UV, or multi-stage • Filter Pore Size: <ul style="list-style-type: none"> - 0.1–0.2 microns (removes 99.99% of bacteria like E. coli, salmonella, cholera, etc.) • Removes: <ul style="list-style-type: none"> - Bacteria, protozoa, microplastics - Some viruses (in advanced models) - Sediment, chlorine, odor (with carbon filter) • Flow Rate: <ul style="list-style-type: none"> - 400–600 ml/min (for personal straw filters) - Up to 1–2 L/min (for squeeze/pump types) • Water Capacity: <ul style="list-style-type: none"> - 400–600 ml/min (for personal straw filters) - Up to 1–2 L/min (for squeeze/pump types) • Weight: <ul style="list-style-type: none"> - Straw filter: 60–80 grams - Pump/squeeze system: 200–500 grams • Size: <ul style="list-style-type: none"> - Pocket-sized (15–25 cm for straw) Medium (bottle or pouch-based kits) • Durability: <ul style="list-style-type: none"> - Reusable up to rated capacity Field-cleanable (backflush or rinseable) • Storage Life: <ul style="list-style-type: none"> - 5 years or more unused (sealed), 3–6 months after opening depending on usage <p>Qty: 25 pcs</p>	
3	<p>Power Station</p> <ul style="list-style-type: none"> • Battery Capacity <ul style="list-style-type: none"> - 150Wh to 1000Wh+ (watt-hours) - Can charge phones, radios, lights, laptops, or small appliances • Battery Type <ul style="list-style-type: none"> - Lithium-ion (Li-ion) or LiFePO4 (longer life, safer, heavier) - Lifespan: 500–3000+ cycles • AC Output <ul style="list-style-type: none"> - 220V–240V (PH standard) - Pure sine wave inverter (safe for electronics) - Output: 150W to 1000W, depending on model • DC Outputs <ul style="list-style-type: none"> - 12V car port and DC barrel ports (for lights, routers, etc.) • USB Outputs <ul style="list-style-type: none"> - At least 2 × USB-A (5V/2.4A) - USB-C PD (Power Delivery) for fast charging (18W–100W) 	

	<ul style="list-style-type: none"> • Input (Recharging) <ul style="list-style-type: none"> - AC wall charger (6–8 hrs typical) - Solar panel input (MPPT controller preferred) - Optional: car charging • Weight <ul style="list-style-type: none"> - 500Wh: 5–6 kg • Display <p>Digital screen showing:</p> <ul style="list-style-type: none"> - Battery % - Input/output wattage - Remaining run time • Protection Features <ul style="list-style-type: none"> - Overload, overcharge, short circuit, overheat Protection <p>Qty: 25 pcs</p>	
4 (7 items)	<p>Survival Gear Kit</p> <p>4.1 Knife for woodwork</p> <ul style="list-style-type: none"> • Blade Material <ul style="list-style-type: none"> - Steel Type: High Carbon Stainless Steel (e.g., 440C, 1095 HC, D2, or VG-10) - Features: Rust-resistant, holds a sharp edge, tough enough for batoning and carving • Blade Design <ul style="list-style-type: none"> - Main Blade Type: Drop-point or clip-point - Length: 3.5 – 5 inches (for better leverage in wood carving or light chopping) - Thickness: Around 3.5 – 5 mm (for durability during batoning or splitting) • Handle <ul style="list-style-type: none"> - Material: Textured G10, Micarta, or Rubberized Grip for anti-slip and durability - Ergonomics: Comfortable grip with finger guard or contouring for long use • Size and Weight <ul style="list-style-type: none"> - Closed Length: at least 15 inches including handle - Weight: 800g (balanced between portability and tool strength) • Portability <ul style="list-style-type: none"> - Sheath: Nylon or leather sheath with belt loop or MOLLE-compatible pouch - Clip: Pocket clip or lanyard hole <p>Qty: 25 pcs</p>	
	<p>4.2 Rechargeable candle lighter Arc lighter</p> <ul style="list-style-type: none"> • Ignition Technology <ul style="list-style-type: none"> - Type: Plasma Arc/ Electric Arc - Arc Style: Single or Double Arc (for stronger spark) - Temperature: 1,100°C (2,012°F) – hot enough to ignite candles, paper, or kindling instantly • Power Source <ul style="list-style-type: none"> - Battery Type: Built-in rechargeable Lithium-ion battery - Capacity: Typically 200–500 mAh - Charging Port: USB or USB-C - Charging Time: 1–2 hours - Battery Life: 100–300 ignitions per full charge <p>Qty: 25 pcs</p>	
	<p>4.3 Portable Aluminum Lightweight Emergency Compass</p> <ul style="list-style-type: none"> • Dimension: Thickness 10-20mm x Diameter 40-70mm • Type: Liquid-filled magnetic compass 	

	<ul style="list-style-type: none"> • Standard: Should conform to DTI-BPS standards, ISO 9906, or IMO/SOLAS (for marine use) • Dial Graduation: 360° (degrees) marked in 2° or 5° increments • Card Type: Floating magnetic needle or rotating bezel • Base Material: Transparent acrylic, ABS plastic Liquid Oil or alcohol-filled chamber to dampen needle movement • Declination Adjustment: Manual declination scale (for orienteering accuracy) • Luminous Markings: Glow-in-the-dark or luminous paint on cardinal points and needle tip • Sighting: Device Mirror or lens (for lensatic models); index line for baseplate types • Size: Pocket-sized • Temperature Range: Operable from –20°C to +50°C (typical outdoor conditions in PH) • Durability: Water-resistant or waterproof (IPX4 or higher for outdoor use) • Attachment: Lanyard hole or carabiner clip compatible <p>Qty: 25 pcs</p>	
	<p>4.4 Rainboots heavy duty</p> <ul style="list-style-type: none"> • Material: <ul style="list-style-type: none"> - Upper: PVC/Rubber, or Neoprene (flexible, waterproof) -Sole: Anti-slip rubber or PVC -Lining: Nylon or polyester mesh for comfort and quick drying • Height <ul style="list-style-type: none"> -Minimun:10 inches (mid-calf -Standard: 12-16 inches (knee-high for flood-prone areas) • Waterproofing: <ul style="list-style-type: none"> -100% waterproof tested -Seam-sealed or molded one-piece construction • Durability and Resistance <ul style="list-style-type: none"> -Oil- resistant and acid-resistant sole (for industrial or disaster – response use) -Abrasion and puncture resistance • Sole Design <ul style="list-style-type: none"> -Deep lug or anti-skid tread pattern foot grip on wet surfaces -shock absorbing heel • Comfort Features <ul style="list-style-type: none"> -Cushioned insole -Lightweight structure for prolonged use • Color and Visibility -Typically Black • Sizes <ul style="list-style-type: none"> -8 inches (8 pairs) -9 inches (8 pairs) -10 inches (9 pairs) • Standards Compliance <ul style="list-style-type: none"> -PNS ISO 20345:2012 – Personal protective equipment - Safety footwear -PNS ISO 20347:2013 – Occupational footwear (for non-safety toe boots) -DTI Consumer Protection Guidelines – General product safety and labelling <p>Qty: 25 pairs</p>	
	<p>4.5 Thermal Blanket</p> <ul style="list-style-type: none"> • Material <ul style="list-style-type: none"> -BoPET (Biaxially – oriented polyethylene terephthalate) 	

	<ul style="list-style-type: none"> -Commonly known as Mylar, aluminized for thermal reflection • Dimensions: <ul style="list-style-type: none"> -Standard size: 210cm x 130cm • Thickness: <ul style="list-style-type: none"> - 12 to 25 microns (typical range: thicker versions offer more durability) • Weight: <ul style="list-style-type: none"> -50 – 60 grams per blanket • Color:-Silver (both sides) • Heat Retention: <ul style="list-style-type: none"> -Reflects up to 90-95% of body heat • Water and Wind Resistance: <ul style="list-style-type: none"> -100% waterproof and windproof • Standards/Recommendations: <ul style="list-style-type: none"> -Meet guidelines of Philippine DRRM requirements -Conforms to Sphere Standards for humanitarian aid <p>Qty: 25 pcs</p>	
	<p>4.6 Duct tape</p> <ul style="list-style-type: none"> • Material Composition: <ul style="list-style-type: none"> -Backing: Polyethylene – coated cloth (PE fabric laminated to LDPE) -Adhesive: Rubber-based (synthetic rubber/resin) -Strong adhesion to a variety of surfaces including metal, plastic, fabric, and wood • Dimensions: <ul style="list-style-type: none"> -Width: 48 mm (1.88 inches) -Length per roll: 10 meters to 50 meters -Common: 30 meters for emergency use • Thickness: <ul style="list-style-type: none"> -Total Thickness: 0.18 mm to 0.30mm -Premium grade offers higher tensile strength and durability • Adhesion to Steel: <ul style="list-style-type: none"> ->6.0 N/cm (Newtons per centimeter) 05 -Strong enough to hold even on rough or slightly dirty surfaces • Color: <ul style="list-style-type: none"> -Standard Silver or Grey • Packaging: <ul style="list-style-type: none"> -Individually wrapped <p>Qty: 25 rolls</p>	
	<p>4.7 Hard Hat</p> <ul style="list-style-type: none"> • plastic • 16 x 22.5 x 28.cm • 6 point suspension with Chin strap • 0.7 kilogram (Standard Size for Learners) <p>Qty: 25 pcs</p>	
5	<p>High-Quality Flashlight</p> <ul style="list-style-type: none"> • Tactical flashlight with adjustable beam and long battery life <ul style="list-style-type: none"> - rechargeable and battery operated - LED Flashlights High Lumens Rechargeable, - Super Bright Powerful Flashlight, - Type-C, - 5 Modes, - Zoomable, - IPX5 Waterproof High Powered Tactical Flash Light for Emergency Camping Hiking <p>Qty: 25 pcs</p>	

6	Multi-Purpose Shelter <ul style="list-style-type: none"> Two-person capacity emergency tent or tarp that can withstand harsh weather conditions. Floor Area: <ul style="list-style-type: none"> 200 cm x 130 cm to 220 cm x 150 cm (4.3–4.8 ft x 6.5–7.2 ft) Center Height (Peak) <ul style="list-style-type: none"> 100–120 cm (3.2–4 ft) Packed Size <ul style="list-style-type: none"> 40–50 cm (length) x 15–20 cm (diameter) Weight <ul style="list-style-type: none"> 1.5 to 3.5 kg (3.3 to 7.7 lbs) <p>Qty: 25 pcs</p>	
7	Portable Stove <ul style="list-style-type: none"> Type: single burner, compact butane stove (Foldable) Dimension: approximate 10-12 cm (length), X 10-12cm (width), 8 cm (height) Material: Steel Capacity: 220g Weight: 300-500 grams Fuel type: Butane gas Packaging: box Certification: PS mark, or ISO, or CE <p>Qty: 25 pcs</p>	
8	Small Cooking Pot <ul style="list-style-type: none"> Capacity: 1-2 to 2.5 L (good for 2-3 pax) Dimension: Diameter: 14 to 20 cm; Height: 7-12 cm; Weight: 150-400 gr. Material: Stainless Handle Type: Foldable, heat resistant (silicone or coated metal) Heat Source Compatibility: Gas/Butane <p>Qty: 25 pcs</p>	
9	Utensils: <ul style="list-style-type: none"> Type: 3 in 1, Spoon + Fork + Knife Materials: Stainless Steel Dimension: L-16-18 cm, W- 3-4 cm Weight: 25-40g per piece Hygiene and Cleaning: Easy to wash, dishwasher-safe for most metal type Design Type: with storage pouch Color Options: natural (metallic) Heat Resistance: up to 300°C or higher <p>Qty: 25 pcs</p>	
10	Fuel Canister <ul style="list-style-type: none"> Fuel Type: Butane Size: 220g Dimension: Diameter: 6.5 to 7 cm Height: 18-20 cm Burning Time: approximately 1.5 to 2 hrs Material Type: Tin plated steel can with self-sealing valve Certification: DTI Standard (PS MARK), ISO certified, DOT-2p compliant (canister design) Shelf Life: 3-5 years (when stored properly) <p>Qty: 25 pcs</p>	

11 (2 products)	Survival Clothing 11.1 Tactical gloves <ul style="list-style-type: none"> • Material: synthetic leather (grip & durable) • Material Composition: <ul style="list-style-type: none"> Outer: High Density, synthetic leather Palm: reinforced synthetic leather Knuckles: thermoplastic rubber (TPR) • Grip Design: Textured or silicone grip on fingers/palm • Closure Type: Elastic cuff for snug fit • Weight: 120-180g per pair • Sizing: Small to XL adjustable with Velcro strap (6 small, 6 medium, 6 large, 7 xl) Qty: 25 pairs	
	11.2 Durable Boots <ul style="list-style-type: none"> • Material: <ul style="list-style-type: none"> - Rubber or composite toe (impact protection) - Steel shank or nylon reinforcement (stability) • Water Resistance: Water-resistant or waterproof (Gore-Tex or membrane lined) • Toe Protection: Steel toe (heaviest, most protective) • Ankle Support: <ul style="list-style-type: none"> - Mid to high cut (6-8 inches or higher) - Padded collar and heel support - 1.2 to 1.8 kg per pair (depending on material and protection level) - Color Option: Black - Certification: DTI mark, ISO 20345 (for safety boots) - Height: 6-9 inches, 9mid to high cut) • Size: <ul style="list-style-type: none"> - Sizes: 9 – 8 pairs - Size 10: - 8 pairs - Size 11: - 9 pairs Qty: 25 pairs	
12	Portable Radio <ul style="list-style-type: none"> • Solar-powered AM/FM radio to receive emergency broadcast • Power Source: Solar Panel (sunlight charging), AAA Batteries (Optional Backup) • Bands Supported: AM/FM (Standard) • Speaker Output: 0.5W to 1.5W, loud enough for small group in quiet to moderate • Display: Analog or digital tuner • Tunning Type: Digital buttons • Battery Capacity: 2000-4000 mAh, Also power USB output for phone charging • Durability: Shock-resistant, weather-resistant (IPX3-IPX5) for field use <ul style="list-style-type: none"> • USB Output: 5V/1A (for emergency phone charging) • Size & Weight: Compact: 15-20 cm wide, • Weight: 300-500g • Color: Any Qty: 25 pcs	
13 (3 products)	Signal and Rescue Tools 13.1 Emergency Flares <ul style="list-style-type: none"> • Type: LED Electronic Flare (reusable) • Visibility Range: Up to 1-1 km • Burn Time: LED flare Up to 20-60hours (depending on batteries) • Color: Green/Blue (rare, tactical or signaling use) • Ignition Method: LED, push-button switch • Water Resistance: LED flares: IP65 to IP67 rated • Dimensions: LED flares: 10-12 cm diameter (disc shape) • Packaging: Individually packed with instruction manual and plastic case Qty: 25 pcs	

14 (5 products)	13.2 Emergency Signal Mirrors <ul style="list-style-type: none"> • Material: Polycarbonate (durable, high-impact plastic) • Size: Common 2x3 inches or 3x5 inches, can fit easily in pocket, pouch, or survival kit • Weight: 20-50 grams (very light) • Reflective Range: Up to 25 miles (40km) in clear weather • Aiming Feature: Built-in sighting hole/aiming grid, allow precise aiming at aircraft or distant targets • Durability: Scratch-resistant surface, some are waterproof and float on water • Weather Resistance: Work in sunlight, during clear to partly cloudy days <p>Qty: 25 pcs</p>	
	13.3 Whistle <ul style="list-style-type: none"> • Material: 100-150+ decibels (dB), Loud enough to be heard up to 1-2km in open spaces, Stainless steel (tough but heavier) • Size: 5-7 cm long (small enough for lanyards or keychains) • Weight: 5-20 grams • Weatherproof: should work in rain, snow, or wet conditions • Extras: lanyard, clip, or carabiner attachment • Color: Bright colors like orange, red, or neon green for visibility <p>Qty: 25 pcs</p>	
	First-Aid and Hygiene Supplies – Sanitizer, hygiene wipes, toilet paper, toothpaste, and toothbrush.	
	14.1 Sanitizer <ul style="list-style-type: none"> • Alcohol Content: 60-7-% ethanol or isopropyl alcohol, Kills 99.9% of germs • Form: Spray (fast-drying) • Volume: Go-bag/DRRM kit: 100mL – 150mL • Packaging: Pocket-size for go-bags, Label with alcohol % and expiry date • Drying Time: 10-20 seconds (fast-evaporating) • Shelf Life: 2-3 years from date of manufacture • Color/Appearance: Clear or Slightly tinted (non-staining) • Standards Compliance: WHO-recommended formula OR FDA-approved in PH <p>Qty: 25 bottles</p>	
	14.2 Hygiene Wipes <ul style="list-style-type: none"> • Type: Antibacterial/sanitizing wipes • Material: Biodegradable or flushable (optional) • Size per Sheet: 15cm x 20 cm (standard size) • Sheet Count: Family or Classroom use: 40-80 sheets • Moisture Content: Pre-moistened with cleaning solution (often with 60-70% alcohol for sanitizing types) • Alcohol Content: 60-70% alcohol (for disinfecting) • Packaging: Leak-proof, tamper-evident seal • Fragrance: Unscented or mild scent (lavender, aloe, citrus) • Shelf Life Compliance: 2-3 years (store in cool, dry place) • Compliance: Dermatologically tested/ FDA registered in the Philippines <p>Qty: 25 packs</p>	
	14.3 Toilet Paper <ul style="list-style-type: none"> • Type: Travel-size/coreless roll (space-saving for go-bags) • Material: Soft, non-irritating, and absorbent • Ply: 2-ply (recommend for durability + comfort) • Sheet per Roll: Regular 200-500 sheet per roll • Roll Dimensions: Roll Diameter: 10-12 cm, Core Diameter: 3-5 cm • Packaging: Individually wrapped or in plastic zip pack for protection in field kits • Disposability: Biodegradable and septic-safe • Moisture Resistance: Packaged to prevent contamination and water damage • Shelf Life: 2-5 years in dry storage conditions 	

	Qty: 25 rolls	
	14.4 Tooth Paste <ul style="list-style-type: none"> • Type: Fluoride toothpaste (for cavity protection) • Size: Travel size: 10-30 ml or grams (for personal for-bags) • Form: Gel or paste (both acceptable) • Ingredients: Contains fluoride (0.24% sodium fluoride or 1000 ppm) • Shelf Life: 2-3 years from date of manufacture • Packaging: Flip-cap or screw-cap tube, clearly labeled with ingredients and expiration date • Compliance: FDA-approved (Philippines) or with DOH compliance if for institutional distribution) 	
	Qty: 25 tubes	
15	14.5 Toothbrush <ul style="list-style-type: none"> • Type: Manual toothbrush, reusable • Bristle Type: Soft or medium bristles, Gentle on gums and suitable for general use • Head Size: Small to medium (suitable for both adults and children) • Handle Design: Ergonomic grip, lightweight, non-slip if possible • Packaging: Individually wrapped in plastic or paper, with cap or case if reused for multiple days • Length: 15-19 cm standard size, 10-13cm for travel size or folding toothbrushes • Shelf Life: Typically 3 years unopened 	
	Qty: 25 pcs	
15	4. Power Bank <ul style="list-style-type: none"> • Dimension: typical pocket size, 12-15 cm x 6-8 cm x 1-2 cm • Battery Capacity: 20,000 mAh (milliamps hour) • Battery type: Lithium-ion (Li-ion) or Lithium-polymer (Li-Po) Lightweight, rechargeable • Input Interface: Micro-USB or USB-C (for charging powerbank) • Input Rating: Minimum: 5V/2A, Faster recharge of the power bank • Output Interface: At least 1-2 USB-A ports • Output Rating: Standard: 5V/2.1A, Fast Charging: QC 3.0 or PD (Power Delivery) • Charging Time: 4-8 hours depending on battery, LED lights (4-level battery indicator) OR digital display (%) • Weight: 200 -400g • Lifespan: 300-500 charge cycles (3-5 years) • Certifications: CE/FCC/RoHS/ DOE compliance 	
	Qty: 25 pcs	

MANNER OF PAYMENT

The Supplier shall bill DepEd Cebu City Division upon delivery of all requested goods/items. For this purpose, the Supplier shall issue Delivery Receipt. Non-compliance thereon gives DepEd Cebu City Division the right to disallow payment of the bill; and any falsehood or misrepresentation in the certification shall constitute breach of the Contract, which is a ground for termination thereof.

I hereby commit to comply with all the above requirements.

Name of Company/Bidder

Signature over Printed Name of Bidder

Date

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurement are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR; (new and revised/updated as per GPBB Resolution No. 15 s. 2021)

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid

a.copies of the corresponding notices of award and/or notices to proceed and/or contracts/purchase order; **and**

- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and

a. Must indicate a single contract, similar to the contract to be bid, in an amount equivalent to at least fifty percent (50%) of the ABC to be bid pursuant to Section III, BDS Clause 5.4; or

b. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) in the case of Non-Expendable Supplies of the ABC for this Project; and the largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

c. Submit also the following inside this envelope:

- c. 1 copy of the corresponding notice of award or notice to proceed/purchase order/ contract; and
c. 2 end user’s acceptance or official receipt(s) or sales invoice issued for the contract.

- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and

☐ (e) *Conformity with the Technical Specifications (Section VII), and

☐ (f) Conformity with the Schedule of Requirements (Section VI)

- ☐ (g) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (j) Original of duly signed and accomplished Financial Bid Form; (with signature on each and every page; and attached Written Authority); **and**
- ☐ (k) Original of duly signed and accomplished Price Schedule(s) (with signature on each and every page thereof).

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (l) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (m) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Sample Form or Template of the following documents is provided in Section VIII of this bidding documents, to wit:

- Bid Form;
- Bid Securing Declaration;
- Price Schedule for Goods offered from within the Philippines;
- Price Schedule for Goods offered from Abroad;
- Contract Agreement Form for the Procurement of Goods;
- Omnibus Sworn Statement
- Performance Securing Declaration;

Bid Form for the Procurement of Goods*[shall be submitted with the Bid]***BID FORM**

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
_____	_____
_____	_____
_____	_____

(if none, state “None”) /

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Contract Agreement Form for the Procurement of Goods (Revised)

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [*contract price in words and figures in specified currency*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders,**

and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Signatory's Legal Capacity]

for:

for:

[Insert Procuring Entity]

[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bank Guarantee Form for Advance Payment

To: *[name and address of PROCURING ENTITY]*
[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause **Error! Reference source not found.** of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called the “Supplier”) shall deposit with the PROCURING ENTITY a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the PROCURING ENTITY on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the PROCURING ENTITY and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,



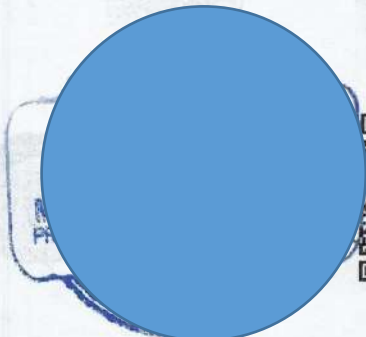

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

New and revised/updated Philgeps Certificate of Registration as per GPBB Resolution No. 15 s. 2021

<p>Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)</p>	
<p>THIS IS TO CERTIFY THAT</p> <p></p> <p>Valenzuela City , Metro Manila , NCR , Philippines</p>	
<p>is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on <u>21-Mar-2002</u> pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.</p> <p>This further certifies that  has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.</p> <p>For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.</p> <p>By submitting this Certificate, the Bidder certifies:</p> <ol style="list-style-type: none">1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;2. the veracity of the statements and information contained therein;3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws. <p>This Certificate is valid until <u>29-Jul-2022</u></p> <p>Issued this <u>25th</u> day of <u>June</u> 2021. This is a system generated certificate. No signature is required.</p>	
<p>Documentary Stamp Tax Paid Php 30.00 Certificate Reference No: Amended Date as of January 22, 2022 11:47 AM</p>	<p> </p> <p>Page 1 of 3</p>

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: _____
Amended Date as of January 22, 2022 11:47 AM

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

Page 2 of 3

"Annex A"

List of Eligibility Documents

of

SEC Certificate	Registration Date : 20-Oct-1995 SEC Certificate Number : A000000004
Mayors Permit	Expiration Date : 31-Dec-2022 Permit Number : 00013542 Place of Issue : VALENZUELA CITY Issued By / Signatory : Issuance Date : 12-Jan-2022
Tax Clearance	Expiration Date : 21-Jun-2022 TCC Number : 00000000-21-R0014-2021-01 Issued By / Signatory : Issuance date : 21-Jun-2021
Audited Financial Statement	Date of Filing : 02-Jun-2021 Current Asset : Total Asset : Current Liabilities : Total Liabilities : Name of Auditor : BIR RDO Code : 024
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 0000
Amended Date as of January 22, 2022 11:47 AM

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All envelopes shall:

- a) Contain the name of the Project/contract to be bid in Capital Letters;
 - b) Bear the name and address of the Bidder in Capital Letters;
 - c) Be addressed to the DepEd Cebu City-BAC;
 - d) Bear the specific identification of this bidding process indicated in the IB; and
 - e) Bear a warning “DO NOT OPEN BEFORE...” the date and time of the opening of bid as indicated in the IB
- Illustration of the Sealing and Markings are as follows

