

- 1 Republic of the Philippines
- 2 Department of Education
- 3 DIVISION OF CEBU CITY
- 4 New Imus Avenue, Day-as Cebu City
- 5 Tel. No. 254 1223 - 0893 : 255 25516
- 6 Bids and Awards Committee
- 7 Minutes of the Meeting
- 8 PB 29 Re-bidding - Supply and Delivery of Common Use Supplies for Schools Division of Cebu City for CY 2025
- 9 End User : Schools Division of Cebu City
- 10 Date & Time : January 3, 2025 ; 9:00 AM PhSt
- 11 Venue : 5th Floor Conference Hall, DepEd Cebu City Division Office Day-as Cebu City
- 12
- 13 Present :
- 14 Bids and Awards Committee : Dr. Lyra L. Illaga, Chairman; Dr. Allan S. Pancho Jr., Vice-Chairman;
- 15 : Dr. John Paul Lesondato; Dr. Jeanne J. Egger,
- 16 : Dr. Jocelyn B. Tejano, Members
- 17 BAC Secretariat : Dr. Homer Flores, Chairman: Mrs. Daryll T. Ybañez;
- 18 : Mr. Efren Sarocca Jr., Ms. Retchel F. Buselak, Members
- 19
- 20 End User : School Division of Cebu City
- 21 Technical Working Group :: Ruee Arda, Admin Assistant III - Supply Unit
- 22 Prospected Bidders : Separate document (*see attached actual attendance*)
- 23

24 I CALL TO ORDER

- 25
- 26 BAC Chairman Dr. Lyra L. Illaga presided and call the opening of this project to
- 27 order at 9:31 in the morning. The BAC Secretariat documented the minutes of the meeting.
- 28

29 II CERTIFICATION OF QUOROM

- 30
- 31 The BAC Chairman certified the quorum of the BAC was present to transact business.
- 32 The chairman acknowledges the presence of the BAC members, BAC secretariat, End User,
- 33 Technical Working Group and the attending bidders.
- 34

35 III HIGHLIGHTS OF THE OPENING OF BIDDING

- 36
- 37 * BAC secretariat handed over the envelopes of bidders one at a time to BAC Committee
- 38 * BAC Vice-Chairman and its members inspected the documents submitted as to the ff:
- 39 / sealing and marking of the envelopes
- 40 / compliance on two-envelope systems with one original and one copy per envelope
- 41 * The first envelope was opened first that contains the Technical Components and was
- 42 followed by the second envelop that contain the Financial Components.
- 43 * The prescribe and appropriate guidelines are utilized for the inspection of documents
- 44 as to its validity, signatures and attachment.
- 45
- 46
- 47
- 48

50

51 Technical Component Envelope

52

* Legal Documents

53

/ Valid PhilGEPS Registration Certificate (Platinum Membership)

54

* Technical Documents

55

/ Statement of prospective bidder of ongoing government and/or private contract

56

/ Statement of bidders Single Largest Completed Contract (SLCC)

57

/ Original Notarized copy of Bid Security

58

/ Conformity with the Technical Specifications (w/ signatures)

59

/ Original Notarized duly signed Omnibus Sworn Statement (OSS)

60

* Financial Documents

61

/ BIR acknowledge Audited financial statements

62

/ Computation of Net Financial Contracting Capacity (NFCC)

63 Financial Component Envelope

64

/ Original of duly signed & accomplished Financial Bid Form (w/ signature)

65

/ Original of duly signed & accomplished Price Schedule/s

66

67 The ABC for this project : PB 29 RE-BIDDING SUPPLY AND DELIVERY OF COMMON USE SUPPLIES

68

FOR SCHOOLS DIVISION OF CEBU CITY FOR CY 2025

69

- Php 1,232,530.86

70

71

* There are two (2) bidder for this project:

72

/ First Bidder - PERFECT STAR PC SHOPPE

73

Bid is marked "PASS"

74

Bid Offer - 1,036,445.00

75

76

/ Second Bidder - TRIMAX COMPUTER SUPPLIES AND GENERAL MERCHANDISE

77

Bid is marked "PASS"

78

Bid Offer - 1,014,035.00

79

80 **The BAC declared TRIMAX COMPUTER SUPPLIES AND GENERAL MERCHANDISE as the**

81

Lowest Calculated Bidders as read with an offer proposal of Php 1,014,035.00

82

83

84 Prepared by:

85

Dr. Homer C. Flores

86

BAC Secretariat Chairman

87

88

89 Noted:

90

DR. LYRA L. ILLAGA

91

BAC CHAIRMAN

92

93

94

95 *** Nothing Follows ***