



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
SCHOOLS DIVISION OF CEBU CITY  
SUPPLY AND PROPERTY UNIT



PHYSICAL COUNT/INVENTORY/ FORMS

TELEVISION SET

NAME OF SCHOOL: \_\_\_\_\_

Date: \_\_\_\_\_

[illegible]

I HEREBY CERTIFY THAT I have physically checked the property listed this day of \_\_\_\_\_ 2025 and that the same is found in the school of \_\_\_\_\_ Cebu City; or covered by valid receipts, I personally assume money responsibility for all this property which I promise to produce or account for when requested to do so by higher authority. I know that in accepting receipts for property under the charge of teachers and other employees directly responsible to, I am hereby accepting full responsibility for all property covered therein and am liable for all shortage arising in the future.

CERTIFIED CORRECT: \_\_\_\_\_  
School Property Custodian

NOTED: \_\_\_\_\_  
Principal

VERIFIED/INSPECTED BY: \_\_\_\_\_  
Division Supply Office Representative

APPROVED: \_\_\_\_\_  
Schools Division Superintendent