



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu City

BIDS AND AWARDS COMMITTEE (BAC)
MINUTES OF THE PRE-BIDDING CONFERENCE

PB-2023-15

October 20, 2023 1:00 PM

4th Floor, DepEd Cebu City Conference Hall

I. ATTENDANCE

Present:

- | | | |
|-------------------------------|---|----------------------------------|
| 1. Dr. Allan S. Pancho | - | BAC Vice-Chair |
| 2. Dr. Jeanne Egger | - | BAC Member |
| 3. Mrs. Celestina Gohetia | - | BAC Member |
| 4. Atty. Vilpa P. Villabas | - | BAC Member |
| 5. Mr. John Paul D. Lesondato | - | BAC Secretariat Chair |
| 6. Mrs. Daryl Triumfo Ybanez | - | BAC Secretariat Member |
| 7. Mr. Efren Sarroca | - | BAC Secretariat Member |
| 8. Mrs. Joellyn Morata | - | BAC Secretariat Member |
| 9. Mr. WhisKy Alda | - | TWG – IT |
| 10. Mr. Joel Chin | - | End User |
| 11. Mr. Wendel Cerbo | - | AVID Sales Corporation |
| 12. Mr. Jo Rosario | - | Microgenesis |
| 13. Ms Cyrel Mahilum | - | Iclick solutions |
| 14. Ms Epay Arceo | - | Perfect StarPC Shoppe |
| 15. Mr. Eulinar Bugto | - | SECC Computer Sales |
| 16. Mr. Jofen Suba-an | - | Mustard Seed Systems Corporation |
| 17. Queennie Lhyn Acheron | - | HYW IT Distributor |

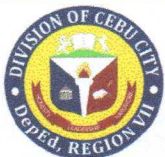
Absent

- | | | |
|--------------------------|---|------------------------|
| 1. Mr. Adolf P. Aguilar | - | BAC Chair |
| 2. Dr. Lyra L. Illaga | - | BAC Member |
| 3. Dr. Raylene Manawatao | - | BAC Member |
| 4. Dr. Homer Flores | - | BAC Secretariat Member |

No observers were present

II. CALL TO ORDER

Dr. Allan S. Pancho, BAC Vice Chair called to order the pre-bidding conference at 1:10 P.M. After Mrs. Daryl Ybanez acknowledged the BAC 4 out of 7 members present, the BAC chair declared quorum. The BAC Vice Chair instructed the secretariat to certify that communication was sent to observers: Commission on Audit, CSO Cebu Chamber of Commerce and G-Watch. Mr. Efren



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45 Sarroca confirmed that invitations were sent last October 13, 2023. The prospective bidders were
 46 also recognized by BAC secretariat member Sarroca and were welcomed by the Vice BAC Chair
 47

48 **III. INVITATION TO BID**

49 The invitation to bid for the Supply and Delivery of IT Equipment and Accessories To Be Used for
 50 Lesson Development of Flexible Learning Options for the Schools Division of Cebu City was
 51 presented as follows:
 52

| Lot | Project Description | ABC (Php) |
|-----|--|-------------------------|
| 1 | Supply and Delivery of Tablets with Accessories (Illustrator Tab) to be used for Lesson Development of Flexible Learning Options for the Schools Division of Cebu City | PHP 3,249,350.00 |
| 2 | Supply and Delivery of Various Printers to be used for Lesson Development of Flexible Learning Options for the Schools Division of Cebu City | PHP 4,292,000.00 |

53
 54 The checklist of requirements for bidders were discussed as follows:
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- 56 • Eligibility and Technical Requirements (Envelope 1)
- 57 • Financial documents (Envelope 2)

58
 59 After the discussion, the BAC chairperson opened the floor for bidder’s questions.
 60

| Bidders’ Issues and Concern | Bidder | BAC/End User Response |
|--|---|---|
| Under lot 2, items #2 and #4, does the paper size refer to the printer’s scanning ability? For item #2, does it mean that the printer is able to scan long bond paper? | Ms Epay Arceo Perfect Star PC Shoppe | Scanning ability is related to the specifications. There are standard sizes for scanning capability for flatbed scanners and ADF printers. For example, flatbed scanners are limited only to A4 or short size bondpapers. |
| Can smartphone sales be considered in the SLCC? | Mr. Wendell Cerbo Avid Sales | Yes, it can be considered as part of the SLCC |
| The 256GB tablets is nearing end of line (EOL), is it possible to lower the specifications to 128GB? | Mr. Wendell Cerbo Avid Sales | Response is deferred pending consultation with BAC Chair and IT TWG. Changes, if any, will be issued through a bid bulletin |
| For lot 2, is it possible to extend the delivery period to 45 days? | Mr. Wendell Cerbo Avid Sales | The organization is adhering to a specific timeline because funds will expire by end of 2023. Response is deferred pending consultation with BAC Chair and IT TWG. Changes, if any, will be issued through a bid bulletin |



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61 **IV ADJOURNMENT**

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63 As there are no other items for discussion, Atty. Vilpa Villabas moved for adjournment duly
64 seconded by Dr Jeanner Egger. Vice Bac Chair Dr. Allan Pancho adjourned the pre-bidding
65 conference at 10:22 AM.

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68 Prepared by:

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72 
73 **JOHN PAUL D. LESON DATO**
BAC Secretariat Chair

Noted by:



ADOLF P. AGUILAR
BAC Chairperson



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