



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division of Cebu City

**BIDS AND AWARDS COMMITTEE (BAC)  
MINUTES OF THE PRE-BIDDING CONFERENCE**

**PB-2023-12**

**October 20, 2023 9:00 AM**

**4<sup>th</sup> Floor, DepEd Cebu City Conference Hall**

**I. ATTENDANCE**

Present:

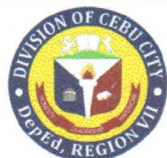
- |                               |   |                                      |
|-------------------------------|---|--------------------------------------|
| 1. Mr. Adolf P. Aguilar       | - | BAC Chair                            |
| 2. Dr. Allan S. Pancho        | - | BAC Vice-Chair                       |
| 3. Dr. Lyra L. Illaga         | - | BAC Member                           |
| 4. Dr. Raylene Manawatao      | - | BAC Member                           |
| 5. Dr. Jeanne Egger           | - | BAC Member                           |
| 6. Mrs. Celestina Gohetia     | - | BAC Member                           |
| 7. Atty. Vilpa P. Villabas    | - | BAC Member                           |
| 8. Mr. John Paul D. Lesondato | - | BAC Secretariat Chair                |
| 9. Mrs. Daryl Triumfo Ybanez  | - | BAC Secretariat Member               |
| 10. Mr. Efren Sarroca Jr.     | - | BAC Secretariat Member               |
| 11. Dr. Homer Flores          | - | BAC Secretariat Member               |
| 12. Mrs Joellyn Morata        | - | BAC Secretariat Member               |
| 13. Dr. Denise Nicole Orlanda | - | TWG End User                         |
| 14. Mrs. Mae R. Sagario       | - | TWG End User                         |
| 15. Mrs. Arlene Pauig         | - | TWG End User                         |
| 16. Ms Marilyn Robles         | - | Philippine Nutri Foods Corporation   |
| 17. Mr. Paul Hipolito         | - | Philippine Nutri Foods Corporation   |
| 18. Ms Jennyfer Duran         | - | Pisces Cuisine and Catering Services |
| 19. Mr. Norwin Joy Echivarria | - | Brightstar Industries Inc            |
| 20. Karman L. Villahermosa    | - | Asahi Resources                      |

Absent

1. No observers were present

**II. CALL TO ORDER**

Mr. Adolf P. Aguilar, BAC Chair called to order the pre-bidding conference at 9:46 A.M. After Mrs. Daryl Ybanez acknowledged the BAC members present, the BAC chair declared quorum. BAC Chair instructed the secretariat to certify that communication was sent to observers: Commission on Audit, CSO Cebu Chamber of Commerce and G-Watch. Mr. Efren Sarroca confirmed that invitations were sent last October 13, 2023. The prospective bidders were also recognized by BAC secretariat member Ybanez and were welcomed by the BAC Chair



New Imus Ave., Barangay Day-as, Cebu City  
Telephone Number: 254 5923



Republic of the Philippines  
**Department of Education**  
 REGION VII – CENTRAL VISAYAS  
 Schools Division of Cebu City

**III. INVITATION TO BID**

The invitation to bid for the Supply and Delivery of NutriPacks (Champorado and Iron Fortified Rice) for the Feeding Beneficiaries of School-Based Feeding Program for SY 2023-2024 was presented as follows:

Lot	Project Description	ABC (PhP)
1	Supply and Delivery of NutriPacks (Champorado) for the Feeding Beneficiaries of School-Based Feeding Program for SY 2023-2024	<b>PhP 1,619,910.00</b>
2	Supply and Delivery of NutriPacks (Iron Fortified Rice) for the Feeding Beneficiaries of School-Based Feeding Program for SY 2023-2024	<b>PhP 2,267,874.00</b>

The checklist of requirements for bidders were discussed as follows:

- Eligibility and Technical Requirements (Envelope 1)
- Financial documents (Envelope 2)

After the discussion, the BAC chairperson opened the floor for bidder's questions.

Bidders' Issues and Concern	Bidder	BAC/End User Response
For the Single Largest Completed Contract (SLCC), is it necessary to attach the support documents?	Mr. Paul Hipolito Philippine Nutri Foods Corporation	Vice Chair Pancho responded that failure to attached supporting documents for SLCC is not grounds for disqualification
Is DOST FNRI product certification required?		End User Arlene Pauig stated that it is required as stated in OUOPS No. 2023-03-3656 Advisory April 17, 2023 duly signed by Director
Is secretary's certificate required in the submission of financial bid?		Vice chairman Pancho stated that the secretary's certificate must be attached in the bid form and the omnibus sworn statement

**IV ADJOURNMENT**

Dr. Allan Pancho moved to adjourned the conference and seconded by Dr. Lyra Illaga. BAC chair conference was adjourned at 10:22 AM.

Prepared by:

  
**JOHN PAUL D. LESONDATO**  
 BAC Secretariat Chair

Noted by:

  
**ADOLF PAQUILAR**  
 BAC Chairperson



New Imus Ave., Barangay Day-as, Cebu City  
 Telephone Number: 254 5923