

- 1 Republic of the Philippines
- 2 Department of Education
- 3 DIVISION OF CEBU CITY
- 4 New Imus Avenue, Day-as Cebu City
- 5 Tel. No. 254 1223 - 0893 : 255 25516
- 6 Bids and Awards Committee
- 7 Minutes of the Meeting
- 8 Project No. 2023-09 : Pre-bidding for Supply and Delivery of Smart TV for the Flexible Learning Delivery
- 9 in the Elementary and Secondary Schools of the Schools Division of Cebu City
- 10 End User : Learning Resources Management and Development System
- 11 Date & Time : September 13, 2023 ; 9:00 AM
- 12 Venue : 5th Floor Conference Hall, DepEd Cebu City Division Office Day-as Cebu City
- 13
- 14 Present :
- 15 Bids and Awards Committee : Mr. Adolf P. Aguilar, Chairman; Dr. Lyra L. Illaga, Vice-Chairman,
- 16 : Mrs. Celestina N. Gohetia; Atty. Vilpa P. Villabas;
- 17 : Dr. Jeanne J. Egger; Mr. John Paul Lesondato, Members
- 18 BAC Secretariat : Dr. Homer Flores, Chairman; Mrs. Daryll T. Ybañez;
- 19 : Mr. Efren Sarocca Jr., Mrs. Joellyn Morata, Members
- 20 Civil Society Organization : Mrs. Wilma Sauro, Observer
- 21 Supply Officer : Mrs. Rosilin L. Argoncillo, Division Supply Officer
- 22 End User : Mrs. Vanessa L. Harrayo, Dr. Raylene S. Manawatao
- 23 Technical Working Group : Mr. Dale Christopher Taala, Division ICT
- 24 Prospected Bidders : Separate document (*see attached actual attendance*)
- 25

#### 26 I CALL TO ORDER

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28 BAC Chairman Mr. Adolf P. Aguilar presided and call the coordination conference to  
29 orders at 9:00 in the morning. The BAC Secretariat documented the minutes of the meeting.

30

#### 31 II CERTIFICATION OF QUORUM

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33 The BAC Chairman certified the quorum of the BAC was present to transact business.  
34 The chairman acknowledges the presence of the BAC members, BAC secretariat, End User,  
35 Technical Working Group, Observer and the attending bidders.

36

#### 37 III HIGHLIGHTS OF DISCUSSIONS

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39 The following matters are discussed deligently:

- 40 \* Claris Dezirie Belhot of AVLS inquired the following concerns:  
41 / if one bidding documents can be utilized for all the slot  
42 / The BAC Chairman addressed that bidders need to but bidding documents in  
43 each slot based on the mandated guidelines
- 44
- 45 \* can the delivery of purchase be moved to 45 or 60 days  
46 / The BAC Chairman addressed that it is efficient enough with the time table  
47 and stresse out that if delivered on time, they will be payed on the same date,  
48 moreover, the chairman assures to consult the quorum and served it in BAC  
49 bulletin

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51 Page 1 of 1 – DepEd Cebu City BAC Secretariat

52

\* Representative from XITRIX Company inquired the following:

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/ does the 30 days delivery is enough on the bulk of orders

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/ The Chairman clearly stated that if the schedule is maximized it avails

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more than the 30 days and reach even to 45 days, in addition

56

a quorum is need to finalize the issue and served in BAC bulletin

57

\* the TV stand can be fabricated or manufactured

58

/The chairman reply to have a stand that can carry a 60" TV

59

and assures that additional information will be added in Bid bulletin

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\*Wende Ceibo of AVID SALES CORP. Inquired that following:

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/ she asks about the specifics of the envelope

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/ The chairman replied to based on the specifics of the presentation and advise

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to have a copy after the conference through email or usb

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\* She added that does the TV stand has a specific color and the chairman replied

65

no specific color but must be painted especially for fabricated stands

66

\* additional query focuses on the brochure that they asked that can

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photocopied and the chairman reply that it should certified true copy before

68

attaching it to the bid documents

69

\* A clarification was asked about the agnostic operating system

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/ The chairman stated that since we cannot specify a specific operating sytem,

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the word agnostic was utilized that was define on the generic software that runs

72

the TV regardless of a specific brand/s

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\* Jerick Villanueva of ASIAPRIME COMMODITIES ask about other standard mark

74

/ The chairman answered that as of the moment for the bidding, it is required

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to have the Philippine standard mark and if there are any additional standard mark

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so much the better.

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There being no queries and other issues for discussion for the Pre-bidding for

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Supply and Delivery of Smart TV for the Flexible Learning Delivery

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in the Elementary and Secondary Schools of the Schools Division of Cebu City

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adjourned at 10:19 in the morning.

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85 Prepared by:

86

Dr. Homer C. Flores

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BAC Secretariat Chairman

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93 Noted:

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ADOLF P. AGUILAR

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BAC CHAIRMAN