

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57

Republic of the Philippines
Department of Education
DIVISION OF CEBU CITY
New Imus Avenue, Day-as, Cebu City
Tel. No. 254 – 1238; 254 – 0893; 255 – 25516
Bids and Awards Committee
Minutes of Pre-Bid Conference

Project No. : **DepEd CCD-2023-07**
Project : **Supply and Delivery of Various Equipment to be used for Lesson Development of Flexible Learning Options for the Schools of DepEd Cebu City Division**
ABC : **1,970,994.20**
End User : **Learning Resources Management and Development System**
Date & Time : **July 19, 2023; 11:00 A.M.**
Venue : **4th floor Conference Hall, DepEd Cebu City Division Office, New Imus Road, Brgy. Day-as, Cebu City**

Present :

- Bids and Awards Committee (BAC): Mr. Adolf P. Aguilar, Chairman; Dr. Lyra L. Illaga, Vice-Chairman, Mrs. Celestina N. Gohetia, Atty. Vilpa P. Villabas, Mr. John Paul Lesondato, Members
- BAC SECRETARIAT : Mrs. Marilyn E. Opeña, Chairman, Mrs. Daryll T. Ybañez, Mrs. Joellyn Morata, Mr. Efren Sarocca, Jr., Members
- End User : Mrs. Vanessa L. Harrayo(EPS-LRMDS)
- Technical Working Group : Mr. Arnel Albarando, Mr. Whisky Alda, MR. Dale Kristoffer Taala (ICTS)
- Observer(s) : Mrs. Wilma G. Sauro (G-WATCH)
- Prospective Bidder(s) : Mr. Arthur Jhon Aliponte (Spring Development Corp), Mr. Joseph Jipos (RDR Trading) Mrs. Firlyn Lipoylipoy (MJPM) Mr. John Vincent Dinopol (Magna Showroom) Ms. Geraldine Satumbaga (Avid Sales Corporation)

I CALL TO ORDER

Mr. Adolf P. Aguilar, BAC Chairman, presided and called the pre-bid conference to order at 11:00 in the morning. The BAC Secretariat Chairman documented the minutes of the meeting.

II CERTIFICATION OF QUOROM

The BAC Chairman certified that the quorum of the BAC was present to transact business. He acknowledged the presence of the BAC members, BAC Secretariat, Technical Working Group, End-user, and observer, and the prospective bidders in the the attendance registry

III HIGHLIGHTS OF DISCUSSION

The BAC Chairman welcomed everyone to the pre-bid conference. Ms. Daryll T. Ybañez, BAC Secretariat, stated that invitations were sent to the Commission on Audit (COA), and various civil society organizations (CSOs) thru letters dated July 13, 2023.

Consistent with Sec. with Sec. 22.3, Rule VII of the IRR of RA 9184, the BAC Chairman instructed the BAC Secretariat to proceed with the discussion of the project information, the schedule of the requirements is discuss by the ITO Personnel. Checklist of Technical and Financial Documents and other salient features of the bidding documents is discussed by the BAC Vice-Chairman Dr. Lyra L. Illaga.

60
61
62
63
64
65
66
67

proposals, or other concerns coming from the prospective bidders or suppliers on the assumption that the prospective bidders have downloaded bidding documents from PhilGEPS, requested from the BAC Secretariat for copies of the same, The prospective bidders are instructed to state their name and the company if they will raise query, questions and clarifications.

Bid Data Sheet

68

Provision	Questions/Queries/Clarifications	BAC's Response	For Bid Bulletin (Y/N)
	Miss Vanessa L. Harrayo the end user clarified the specs of the Handycam and specified that any brand will do as long that the other specifications are there.	The Chairman announce that this is for bid supplement	Yes

69
70
71
72
73
74
75
76
77
78
79
80

The BAC Chairman announced that upon delivery the supplier(s) should have staff/personnel for testing purposes. After having exhausted most of the queries and issues, the prospective bidders may write a letter of clarification which may be sent via the BAC Secretariat e-mail address on or before July 22, 2023. Furthermore, the BAC Chairman stated that the BAC will issue a Bid Bulletin if necessary.

Having no other matters to discuss, the pre-bid conference was adjourned at 10:34 A.M.

81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106

Prepared by:


MARILYN ENGLIS-OPENA
BAC Secretariat Chairman

Noted by:


ADOLF P. AGUILAR
BAC Chairman