



Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division of Cebu City

(Department of Education Cebu City Division) Indicative Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common Office Supplies and Equipment	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	1,393,732.51	1,393,732.51		
	Comon Use Equipment	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	745,555.88	745,555.88		
	Common Consumables	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	1,189,871.20	1,189,871.20		
	Common Janitorial Supplies	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	322,157.40	322,157.40		
	SUPPLY AND DELIVERY OF CONSUMABLES WITH FREE USE OF TEN (10) UNITS OF PHOTOCOPIER MACHINE	DIVISION OFFICE	YES	Competitive Bidding	Nov-21	Dec-21	Jan-22	Jan-22	GoP	830,000.00	830,000.00		
	Common Electrical Supplies	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	123,878.00	123,878.00		
	Supply, Delivery and Printing Services for Form 138 & Diploma	DIVISION OFFICE	YES	Competitive Bidding	Nov-21	Dec-21	Jan-22	Jan-22	GoP	913,022.00	913,022.00		
	MDS Checks Booklet	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	semestral	semestral	GoP	43,228.00	43,228.00		
	Water/Electricity Expenses	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,080,000.00	2,080,000.00		
	BAC food Expenses (BAC Procurement Activities)	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	90,000.00	90,000.00		
	COMMON DENTAL/MEDICAL SUPPLIES/EQUIPMENT	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	150,000.00	150,000.00		
	OFFICE FURNITURE	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	semestral	semestral	semestral	semestral	GoP	200,000.00	200,000.00		



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	IT EQUIPMENT	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	semestral	semestral	semestral	semestral	GoP	700,000.00	700,000.00		
	Supply and Delivery of Philippine Flag	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	Apr-22	N/A	N/A	Apr-21	GoP	56,968.00	56,968.00		
	JANITORIAL SERVICES (7 janitors)	DIVISION OFFICE	YES	Competitive Bidding	Nov-21	Dec-21	Jan-22	Jan-22	GoP	1,554,000.00	1,554,000.00		
	Procurement Handbook	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	Apr-22	N/A	N/A	Apr-22	GoP	400.00	400.00		
	Termite Treatment of SDO Bldg and Annex Bldg	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Nov-21	Dec-21	Jan-22	Jan-22	GoP	300,000.00	300,000.00		
	SECURITY SERVICES (7 guards)	DIVISION OFFICE	YES	Competitive Bidding	Nov-21	Dec-21	Jan-22	Jan-22	GoP	2,064,000.00	2,064,000.00		
	Drinking Water	DIVISION OFFICE	YES	NP-53.9 - Small Value Procurement	Jan-22	Jan-22	Jan-22	Jan-22	GoP	180,000.00	180,000.00		
	Aircon Maintenance	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Jan-22	Jan-22	Jan-22	Jan-22	GoP	200,000.00	200,000.00		
	Elevator Maintenance	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	Jan-22	Jan-22	GoP	74,757.12	74,757.12		
	Communications (Telephone, Internet connection)	DIVISION OFFICE	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	840,000.00	840,000.00		
	NEWSPAPER SUBSCRIPTION	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	Jan-22	Jan-22	GoP	108,000.00	108,000.00		
	Communication Expenses (Cellphone Load)	DIVISION OFFICE	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GoP	418,800.00	418,800.00		
	Sports	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Feb-22	Feb-20	Feb-20	Feb-20	GoP	400,000.00	400,000.00		



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	TRAVEL EXPENSES AND REGISTRATION FEE	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	MISCELLANEOUS OPERATING EXPENSES/Emergency Expenses	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	150,000.00	150,000.00		
	VEHICLE REPAIR AND MAINTENANCE	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	350,000.00	350,000.00		
	FUEL, OIL, ETC.	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		
	Capability Program for Teachers	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	3,000,000.00	3,000,000.00		
	Capability Program for Leaders	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	563,200.00	563,200.00		
	Midyear Assessment, Catch-up Planning and Yearend Performance Evaluation (OSDS, CID & SGOD)	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22		600,000.00	600,000.00		
	GANTI 2022	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22		419,200.00	419,200.00		
	Capability Program for Non-Teaching Personnel	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22		243,000.00	243,000.00		
	PRIME HRM Planning Conferences and Program Implementation Review	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22		100,000.00	100,000.00		



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Crafting of the Division Educational Development Plan, School Improvement Plan and Annual Implementation Plan (SY 2022-2024)	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22		300,000.00	300,000.00		
	Management Committee Meeting and Executive Conferences	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22		516,000.00	516,000.00		
	GAD Planning Conferences, Advocacy, Learning & Development Activities and Program Implementation Review	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	290,000.00	290,000.00		
	Conduct of EPT	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	100,000.00	100,000.00		
	Family Day	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-22	Jan-22	GoP	300,000.00	300,000.00		
	Pre-Inventory Briefing	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1-Aug-22	1-Aug-22	GoP	15,000.00	15,000.00		
	School Downloading (Elementary)	School	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	79,684,229.89	79,684,229.89		



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	School Downloading (Junior High School)	School	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	32,838,000.00	32,838,000.00		
	School Downloading (Senior High School)	School	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	8,863,000.00	8,863,000.00		
TOTAL										143,650,000.00	143,650,000.00	-	

Prepared by:

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