



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 Schools Division Office of Cebu City

(Department of Education Cebu City Division) Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common Office Supplies and Equipment	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	May-20	May-20	GoP	2,067,843.77	2,067,843.77		
	Training Materials	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Mar-20	Mar-20	GoP	1,049,519.00	1,005,344.41		
	Common Consumables	DIVISION OFFICE	YES	Competitive Bidding	Dec-19	Dec-19	Feb-20	Feb-20	GoP	1,300,000.00	1,300,000.00		
	Common Janitorial Supplies	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	Mar-20	Mar-20	Mar-20	Mar-20	GoP	118,716.02	118,716.02		
	SUPPLY AND DELIVERY OF CONSUMABLES WITH FREE USE OF TEN (10) UNITS OF PHOTOCOPIER MACHINE	DIVISION OFFICE	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	593,750.00	593,750.00		continuing contract
	Electrical Supplies	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	100,000.00	100,000.00		
	Supply, Delivery and Printing Services for Form 138 & Diploma	DIVISION OFFICE	YES	Competitive Bidding	Feb-20	Mar-20	Mar-20	Mar-20	GoP	1,060,087.50	1,060,087.50		
	MDS Checks Booklet	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	semestral	semestral	GoP	56,250.00	56,250.00		
	Water/Electricity Expenses	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,080,000.00	2,080,000.00		
	BAC Travel Expenses	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	90,000.00	90,000.00		



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
	DENTAL/MEDICAL SUPPLIES/EQUIPMENT	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	200,000.00	200,000.00	
	OFFICE FURNITURE	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	semestral	semestral	semestral	semestral	GOP	300,000.00	300,000.00	
	Office Equipment	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	semestral	semestral	semestral	semestral	GOP	300,000.00	300,000.00	
	JANITORIAL SERVICES (7 Janitors)	DIVISION OFFICE	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GOP	1,386,000.00	1,386,000.00	Continuing Contract
	SECURITY SERVICES (7 guards)	DIVISION OFFICE	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GOP	1,596,000.00	1,596,000.00	Continuing Contract
	Drinking Water	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Aug-20	Aug-20	Sep-20	Sep-20	GOP	115,200.00	115,200.00	
	Aircon Maintenance	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Jul-20	Jul-20	Jul-20	Jul-20	GOP	172,000.00	172,000.00	
	Elevator Maintenance	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	Jan-20	Jan-20	GOP	68,400.00	68,400.00	
	Communications (Telephone, Internet connection)	DIVISION OFFICE	NO	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GOP	840,000.00	840,000.00	
	NEWSPAPER SUBSCRIPTION	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	Jan-20	Jan-20	GOP	108,000.00	108,000.00	
	Communication Expenses (Cellphone Load)	DIVISION OFFICE	NO	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	418,800.00	418,800.00	



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
	Sports	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Feb-20	Feb-20	Feb-20	Feb-20	GOP	600,000.00	600,000.00	
	TRAVEL EXPENSES AND REGISTRATION FEE	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	1,700,000.00	1,700,000.00	
	MISCELLANEOUS OPERATING EXPENSES/Emergency Expenses	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00	100,000.00	
	BUILDING/OFFICE REPAIR AND MAINTENANCE	DIVISION OFFICE	YES	Competitive Bidding	21-Nov-20	3-Dec-20	16-Dec-20	Feb-20	GOP	300,000.00	300,000.00	
	VEHICLE REPAIR AND MAINTENANCE	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	300,000.00	300,000.00	
	FUEL, OIL, ETC.	DIVISION OFFICE	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP	264,000.00	264,000.00	
	CY 2019 BEFF Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid Schools	DIVISION OFFICE	YES	Competitive Bidding	21-Nov-20	3-Dec-20	16-Dec-20	Feb-20	GOP	5,976,238.26	5,976,238.26	
	CY 2020 Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid Schools (Educational Facilities)	DIVISION OFFICE	YES	Competitive Bidding	21-Nov-20	3-Dec-20	16-Dec-20	Feb-20	GOP	1,558,067.85	1,558,067.85	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Repair of Classrooms	DIVISION OFFICE	YES	Competitive Bidding	21-Nov-20	3-Dec-20	16-Dec-20	Feb-20	GOP	6,234,306.19		6,234,306.19	
	Repair of Classrooms/Conversion of Classroom to Dental Clinics	DIVISION OFFICE	NO	Competitive Bidding	21-Nov-20	3-Dec-20	16-Dec-20	Feb-20	GOP	349,866.06		349,866.06	
	Lease of Venue for the Conduct of Various Activities/Seminar for DepEd Cebu City Division	DIVISION OFFICE	YES	Competitive Bidding	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP	3,970,400.00		3,970,400.00	
	Provision of Food for the Conduct of Various Activities/Seminar for DepEd Cebu City Division	DIVISION OFFICE	YES	Competitive Bidding	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP	4,367,700.00		4,367,700.00	
	Lease of Venue for the Conduct of Various Activities/Seminar for DepEd Cebu City Division (Live-In Participants)	DIVISION OFFICE	YES	Competitive Bidding	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP	711,717.00		711,717.00	
	Pre-Yearend Seminar-Workshop	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP			114,000.00	
	Division Education Development Plan (DEDP) Midterm Assessment	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP			109,800.00	
	Strategic Planning and Quarterly PIR for CID	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP			273,400.00	



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		CO
	EXECON	DIVISION OFFICE	NO	NP-53.5 Agency-to-Agency	Jan-20	Jan-20	Jan-20	Jan-20	Gop		1,753,789.18		
	DMEA Conference	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		117,000.00		
	GAD Strategic Planning for CY 2020 and Periodic Review	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		174,500.00		
	Seminar and Training on Division Contingency Plan and Division First Aiders Team	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		44,480.00		
	LM Validation	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		35,416.90		
	Preparation of 2020-2021 School Annual Implementation Plan (AIP)	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		93,540.00		
	Training on website management	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		28,800.00		
	Orientation on Library Management	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		124,981.50		
	Substance-Abuse Prevention Life Skills Seminar (Create BKD)	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	Gop		79,190.50		



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		CO
	Quarterly Conference on ICT monitoring (The rest is online)	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		29,200.00		
	School Service 2.0: Revitalizing Commitment for Excellent Public Service Delivery among School Leaders	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		81,000.00		
	Capacity Building of TIP Mentors	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		150,000.00		
	Awarding	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		83,000.00		
	Pre-Inventary Briefing	DIVISION OFFICE	NO	NP-53.9 - Small Value Procurement	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		17,138.00		
	Training-Workshop for Illustrators	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		112,768.55		
	Orientation on the Next 12 PPST Indicators for RPMS for SY 2020-2021	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		432,000.00		
	PRIME HRM Inter-Committee Workshop	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GOP		200,940.50		



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	Training of Trainers on Psychological First Aid	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GoP		133,353.00		
	Revision and Finalization of GAD Exemplars	DIVISION OFFICE	NO	NP-53.10 Lease of Real Property and Venue	20-Feb-20	2-Mar-20	Mar-20	Mar-20	GoP		95,816.90		
	School Downloading (Elementary)	School	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	73,791,900.00	73,791,900.00		
	School Downloading (Senior High School)	School	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	35,895,000.00	35,895,000.00		
	School Downloading (High School)	School	NO	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	5,797,850.00	5,797,850.00		
				TOTAL						155,937,611.65	146,059,073.73	14,118,478.36	

Prepared by:
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