



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu City

Office of the Schools Division Superintendent

INTER-OFFICE MEMORANDUM
OSDS-IM-2022 15

NOV 03 2022

TO : **ADMINISTRATIVE OFFICE**
ACCOUNTING OFFICE
BUDGET OFFICE
CASHIER SECTION
RECORDS SECTION
HRMU
PSU
ICT OFFICE
SUPPLY UNIT
LEGAL UNIT

FROM : **Dr. Rhea Mar A. Angtud, EdD**
Schools Division Superintendent

SUBJECT : **NOTICE OF MEETING**

DATE : November 02, 2022

1. For information and guidance of all concerned notice of meeting is called on November 07, 2022 at 9:00 am to 12:00 noon at the Administrative Office to discuss the following:
 - Target Setting CY 2023
 - Team Strengthening
 - December 2 – 3, 2023
2. Snacks (AM and PM) and lunch shall be provided chargeable against Division MOOE subject to the usual accounting and auditing rules and regulations.
3. For Immediate dissemination and compliance.

RMAA/TA/aipa



Address: New Imus Ave., Barangay Day-as, Cebu City
Telephone Nos.: 2551516