



**MEMORANDUM**

DM-2019-222


**TO :** Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

**FROM :** **BIANITO A. DAGATAN, EdD, CESO V**  
Schools Division Superintendent

**SUBJECT :** **ADMINISTRATION AND SUBMISSION OF RESULTS OF  
CONTEXTUALIZED MULTI-FACTORED ASSESSMENT TOOL  
(MFAT)**

**DATE :** July 10, 2019

1. Pursuant to DepEd Order No. 029, s. 2018, entitled “ Policy on the Implementation of Multi-factored Assessment Tool (MFAT)” which articulates the administration of MFAT to Grade 1 learners enrolled in the regular schools who may exhibit developmental advancement or delays or manifestation of learning disability, this office, through the Curriculum and Implementation Division , directs all schools to conduct the administration of Contextualized Multi-factored Assessment Tool ( MFAT) from July 17- 26, 2019.
2. The said administration will be done by the Grade 1 teachers utilizing the materials specified in the handbook which shall be reproduced at the school level using the MOOE funds. Grade 1 teachers who are not trained or have not completed the training will be coached and mentored by the teachers who have completed the training through LAC sessions. School heads should facilitate in the smooth conduct of the assessment and in designing intervention programs appropriate for the learner’s needs.
3. School heads are advised to download DepEd Order No. 029, s. 2018 and its enclosure for proper guidance and information.
4. All forms must be properly filled in and accomplished. Report on the number of pupils assessed, results of assessment, and intervention designed to improve the academic functioning of the learner exhibiting developmental delay ( Form E and F ) must be submitted.
5. For proper guidance, everyone is enjoined to take note of the following schedule:
  - July 17-26, 2019 - Administration of MFAT
  - August 2, 2019 - Submission of Results to the District using Forms E, F and F1
  - August 9, 2019 - Submission of the District Consolidated Result to the Division Office through email address [celestinagohetia@yahoo.com](mailto:celestinagohetia@yahoo.com).
  - August 15, 2019 - Submission of Division Consolidated Result to the Regional Office
6. Immediate dissemination of and compliance with this Memorandum is directed.

  
**BIANITO A. DAGATAN, EdD, CESO V**  
Schools Division Superintendent